

# Board Meeting Agenda (and Notes)

August 15, 2019

Meeting called to order at:	1900
Board members present:	Timm, Sarah, Sylvia, Cassie, Ken, Sean, John (arrived 1948)
Others present:	James P, Dwight, Jesse R, Garry

## Treasurer's Report

### Member level composition

Current paying members: 150, includes: 96 Regular; 1 scholarship; 8 six-month; 3 twelve-month; 17 Student; 17 Seniors; 2 Starving Hackers; 5 family/spouse; 1 Premium. Not counting: 10 pending; 3 unpaid keyfob. (as of 8/14/19). We gained 21 members (!), but we lost 11.

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

Treasurer's Report: Board approves after discussion on various items.

## Member Input and Discussion (10 minutes)

Dwight - Should we keep Tammy? There are engine problems that will be \$\$\$ to fix.

Sell Tammy to pay for the auto bay? If we get rid of Tammy, we need to have a backup since Tammy has been useful.

If members want to Tammy for materials run, should we be charging a fee?

Lift gate inoperable, but Dwight has parts and time to spend on it.

Ken - Cost benefit analysis - keeping Tammy verses renting a vehicle when we need one

Sean - how many trips do we make in Tammy, and how many do we anticipate making?

Renting a truck would be cheaper in the long run.

Jesse - Alliant Energy has vehicles and trailers if you ask (prior experience)

Get ZenDesk to sign up for corporate membership

Do community volunteerism - increase visibility and ask for money

# Old business

## OM Station Build-out Update

1. Final permit is waiting on:
  - a. Building inspection of the finalized kitchen, after the flooring, cabinets/countertops, sink, and appliances installed. Front doors passed inspections.
  - b. Screen printing wants everything out of their area, and needs a sink (do this same time as plumb kitchen).
  - c. Do we have to have a plumber do this or can we
  - d. Doug has large quantity of good wood and was considering making cabinets for kitchen per Dwight. They are considering a build crew to do this
    - i. How long would this take to do?
    - ii. Dwight will talk to Doug to determine time and cost and report back
      1. Messaged Doug during meeting, still interested. Cost dependant on layout.
      2. James wants a spot for a water cooler (has a hot water)
      3. This needs to be sent to subcommittee
  - e. In the meantime - we need to move the cabinets to the SALE area to clear out screen printing.
  - f. Kitchen Floor needs to be done.
  - g. Ken suggest performing floor prep during Friday night open shop (8/16/19)
    - i. Dwight suggest talking to Doug about this.
2. Welding update
  - a. The board approved up to \$1,184 that can be spent on ventilation, ideally a mobile fume extractor with a snorkel/hose attachment. The metalwork channel was asked to look out for deals on Craigslist/eBay, and a donation request was sent to Lincoln Electric (by JE). No word back from either.
  - b. Welding does have some money in its fund. Can some of it be put towards ventilation, while making sure they have enough for supplies?
    - i. Why are we asking them to do this if we are not asking other areas to chip in to ventilate their area.
    - ii. The money they make is for consumables.
3. Spray room and Blacksmithing areas
  - a. On hold until we investigate what's needed to pass inspections, and associated costs.
  - b. Fire Inspector said (8/14) that they would prefer a natural gas fuel for the forge. It's available above the bathrooms, so not far away. Using charcoal or coal was actively discouraged, and doing work outside "would require a zoning review, as we're only approved for activities inside our building". The City may not fully agree here, but we should check into it.
  - c. We need a stand for tanks

4. "Welcome" area
  - a. Kiosk not working, maybe slow wifi issue? Laptop donated by Ken - does that resolve the issue?
    - i. Issue is a buggy install on the RPi. Don't know why this changed after the move. Reinstall should fix it, but portrait mode touchscreen is a pain to get working correctly.
    - ii. Could mount the screen in normally, and reinstall
    - iii. Laptop had a wifi issue of its own. Possibly would work with a new wifi adapter, or direct ethernet
    - iv. General Internet slowness does not apply here, as everything is hosted internally.
  - b. We need signage for the 'moveable wall' in the welcome area. Also for the exterior glass (info one can see when we're closed). John willing to make that, but needs input on what to say. "Welcome to the Bodgery! Please sign in as a guest → and wait for the next tour (held every 15 minutes)" etc.
  - c. James suggest a push/pull signs for large interior doors, as well as a please use this door sign for glass doors.
  - d. We need more "culture" in here
    - i. More art
  - e. Welcome, please sign in, wait for a tour, blah de blah, Open hours on glass, if we're closed, don't wave at us,
5. Internet installation
  - a. Waiting on Spectrum installation. Mentioned 2-3 weeks as of Aug 2, but don't know if/when that clock started.
  - b. Doing a third walkthrough, with a bigger team from Spectrum, on Tues, Aug 20
6. Security cameras installation
  - a. Let's get a few volunteers to mount cameras up high, wherever there's an orange cable hanging down. (JE willing)
    - i. What's the lowest they should be mounted? Getting them lower than 16' will help to identify people, if that's possible.
    - ii. John E working on this, TImm and James will help
7. Remaining Punch-list from Rabin's work:
  - a. Flooding: Hooper/Rabin fixed a crushed drain pipe under Suite B, which they believe resolved the flooding. However, in a rain afterward, the vertical roof drain by our overhead door was seen to be leaking a lot of water at the base. Rabin has been notified.
  - b. AC is now working, but we can't lock in a temp, or (apparently) set it to either cool or heat. This means we're constantly cooling or heating to maintain the temp on the thermostat. Rabin notified.
  - c. No thermostats for Gas Fired Units in the big shop and woodshop. Rabin notified. John received reply - pointed out the least includes verbiage on us having access to thermostat
  - d. Classroom/clean room door is missing glass. Ordered, will be installed.

- e. Storefront doors have a center gap that makes them more vulnerable. Rabin notified, they believe a metal plate will be installed to cover the lock area by Mobile Glass. No ETA on this
  - f. Still need a physical key to all our doors, and for a copy to go to postal carriers.
  - g. ADA compliant curb cut out - Rabin says they are not doing that at this moment. John has named to them how this is potentially a complaint to the city. Waiting to hear more.
8. Rabin says they don't want to make an extra curb cut/ramp across from the parking lot gap at this time. John lodged an appeal.
9. Cleaning supplies
- a. Roger started his work, and picking up supplies. Questions?
  - b. Is there a process for us to request Roger replace this.
    - i. Start a white board with reminders
10. Postal address
- a. Google now shows us when one searches by "740 Oscar Ave". Website, meetup, social media updated, along with online listings of makerspaces.
11. Kitchen
- a. Putting down flooring
  - b. Plumbing (slop sink and kitchen sink together?)
12. Screen printing area
- a. Clearing it of cabinets
  - b. Adding at least one wall
13. Striping the fire lanes
- a. James has researched products
    - i. Found a striping machine that holds spray paint cans
      - 1. Rentable for \$25/day or \$60/week
      - 2. Purchase for \$150 - add in paint less than \$200
        - a. Board votes to purchase this option, James will order this.

## Google Apps migration

- 1. Completed? (Grant was working on this. Handoff?) **Reach out to Grant**
- 2. Google drive files moved, original file ownership switched to Bodgery, new file structure in place.
- 3. Emails switched (John E will need to close down current host by mid-August.)

## New business

### Plans for Grand Opening

1.
  - a. **We want kitchen done before this (partially done).**
  - b. **Schedule for Saturday September 21, 1200-1700**Date: Sat, Sept 21st. Time: 12-5pm
2. Music
  - a. Do we know a band (would need to pay them)
  - b. Invite radio station?: ask members about bands and local radio
3. Activities?
  - a. Silent auction
  - b. Food - can we get food carts, invite local restaurants
4. Invitation to Midwest Ceramics to open their space (and promote it to their members) at the same time; they liked the idea. They have not completely negotiated their lease.
5. Need to track numbers of people
  - a. Clicker

### Upcoming Events

1. Saturday, August 17: Eken Park Fest (10am - 8:30pm)
  - a. Who can attend? JE, Sylvia, James,
  - b. Pack on Friday
  - c. Set up at 10
2. Sunday, Sept 15: Willy St Fair (and parade)
  - a. Who can attend? JE, Sylvia, Cassie
  - b. Anyone have any vehicles for this?
  - c. Parade at 11 am
  - d. Jesse R will be in Milwaukee if he can get some additional people to go, will be taking large items and needs Bodgery signage.
3. Monday, Sept 2: Labor Day member appreciation party
  - a. Buy brats, burgers, etc. from vending funds
    - i. Timm and Sean to man grills
    - ii. Certificates for the buildout people
    - iii. Talk on Slack about what we want to gift people

### Board votes that happened on Slack

1. Approved a studio construction plan by Iris/Erin/Jim (July 20)
2. Approved \$100 to purchase Craft workstation tables from Ikea (July 24)
3. Did not approve adding Saturday to our Sunday booth at Willy St Fair (July 24)
4. Approved a \$50 booth at Eken Park Fest on Aug 17 (July 24)
5. Approved \$200 to buy carpet tiles from ReStore for classroom (July 27)
6. Approved limit of 2 studios on North end of clean room, and addition of 3 studios to the classroom. (July 27)
7. Approve the ability for studio renters to add french cleats to their studio walls (July 28)
8. Approved the ability for someone selling shop items on Craigslist/eBay for us to charge a commission of 15%, if the applicable Area Captain agrees. (July 29)
9. Approved the establishment of a "Classroom Area Captain", who is also the Events Coordinator. Ken Bice volunteered and approved. (July 31)

10. Did not approve adding another 3 studios to the classroom, which would have been a total of 6 there. (Aug 7th)
11. Approval of up to \$1,184 to be spent on Welding ventilation, ideally a mobile fume extractor, with a hose/snorkel attachment. (Aug 8)
12. Approval of \$420 towards a CNC Embroidery Machine, to replace the one Di took back to MI with her. (Aug 8)
13. Approval of \$135 for Electronics benches purchased from (Restore?) (Aug 10)

### **Standing Report - Grant proposals and other fundraising**

1. Anything on the horizon?
2. Previous ideas: Maker Ball - Fundraising event in October. Kids Escape Room (Bob Meyer's son works for a relevant company building them). Maker's Haunted House.
  - a. Sarah and Ken meet to talk about connection between big events and soliciting grants . Sarah will make list of programs this week

### **Conduit in Back**

- Need to clear it out
- Josh (building manager) asked about status
- Were asked by OM to keep back lot clear
- Some Slack discussion, where are we with plan?
- May come up again with Josh with Spectrum walkthrough on Tuesday
- Do we need those big pipes? - no
  - How do we get rid of these
    - Craig's list
    - Copper needs to go to Altered Metal - would a knowledgeable person go with John
    - Fill Tammy up with what fits for now
  - Wood - dump

**Meeting adjourned at 21:04.**