

Board Meeting Agenda (and Notes)

August 17, 2017

Attendance: Dawn, Myranda, James, Roger, Sean, Karen, John,

Absent Board Members: Grant

Treasurer's Report (*Consent Agenda*)

Finances and membership (John/Sean)

- **Current members: 72 Active**

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

Board reviewed Consent Agenda above (Treasurer's Report)

Discussion? None.

Consent Agenda approved

New Business

Canceling Departing PayPal payments & Pending Members

- When members leave, they often do not cancel their own PayPal recurring payment. They might believe it's our job (they've told us they're leaving), or have just forgotten, or are unfamiliar with PP. In the past, the Treasurers have left it to the member to cancel, but that has come back to bite us twice with claims against us at PP for overcharging.
 - JE suggests we create a 'departing members exit letter' with instructions "Don't forget to cancel PP, pick up your stuff - and if it's not p/up in 2 weeks we will dispose of it, etc".
 - JE also suggests that the Treasurer cancel their PP after a week, to avoid penalties. (PP just applied a \$20 fee to us after the latest disputed charge)
 - **Approved**
- When members sign up online, but don't come in for the orientation/keyfob, it could put us at risk of a PP disputed claim down the road. Which looks bad on our PP record, which could cause us to have frozen assets in the future.
 - JE suggests we cancel pending PP payments after first month. We can leave them in Pending area, but at least cancel their PP payment.
 - **Approved**

New Workshops/Classes

- Check-in on Jewelry-making, Industrial Sewing Machine, Tormach
 - Industrial sewing classes starting
 - 17 people indicated interest in jewelry making classes
 - Jewelry classes upcoming
 - James is getting ready to have a Tormach class
- Check-in, what's our schedule for recurring workshops?
 - Laser, 3D Printing,
 - Can we make liability forms accessible on website?
 - Need more minor consent forms (have downloadable on website)
 - Can we have a searchable database of liability information?
 - Let's have a "Bodgery IT Hackathon" to get help with doing all the "Hey Timm" tasks.

Power update

- Finalize two options (2 outlets, 3 outlets, etc)
- Email sent to membership by...? (to approve smaller, or full quote)
 - Membership is indicating to approve smaller option, based on email and Slack
- James will schedule job if approved.

Moving Timeline

- Sean has some projections, John has info on partnerships, and Ken B has asked for an update.
- Buildings across the street are available, one unit available now, with possibly 2 coming up
- Will revisit when more information comes up

Agenda/Notes format

- Switched to bullets vs outline
- No need to record who moves or seconds, just if approved or not.
- Will redacted pdfs be created and emailed to membership?
- Will also include a tl;dr in the board notes
 - Yes, emails will occur.
- Who will be creating new agenda each month?
 - Karen will take lead, Dawn and Myranda can assist.

Planers and Grinders During Classes

- Very loud machines, is it possible to ask for silence from them during classes?
 - Can we try putting up a notice on a whiteboard? (in addition to email and Slack)
 - Instructor is responsible for notifying.

New business approved.

Old Business

Willy Street Fair (Sept 17th booth)

- Reserved and paid for - Sunday only
- No electricity (unless we want to add \$60)
- Bring block printing. Assess usage at event.
- Grant will check for fliers and biz cards and order/make more (500) if need be.

Milwaukee Maker Faire (Sept 23-34 booth)

- Dawn signed up online.
- 2 booths, yes internet, yes 110V power. Yes table each + chairs.
- We were accepted, yay!
 - 2 booth space, with internet and electric (sufficient for Carvey or any other large demos)
 - Bring volunteers (and projects) to show off
 - John will send email to members for volunteers and projects.

Tool Survey

- James will send an email to members
 - Waiting for power situation to settle down.

New member signup process

- New checklist created. How's it going?
 - Karen made a new checklist
 - If a board member cannot complete the form, attach form to cork board.
 - If you see a checklist on the board, complete it if possible.
- Wild Apricot API was going to be tapped for RFID. Progress?
- Any chance new member email could be automated via API?

Auto Shop

- Grant will get a mat for a floor covering, board approves \$130

Member Appreciation Day (Sunday, August 20th, 2pm)

- BBQ event, Bodgery will pay for food - Costco Pizzas/grilling
- Members + family. May invite close friends.

- Closed to public.
- Potluck - bring side/dessert (optional)
 - Board decided to cancel, given the Eclipse drawing people away
 - Reschedule for Sept 10th?

Make n Takes

- Karen has made instructions for nail art and edge lighting
 - Dawn will purchase serger thread cones in various colors for nail art.
 - Karen will purchase bins to store kit supplies.
- James would like to create laser cut TIE Fighter kits as well.

Increase moving fund contribution (Timm)

- Currently, \$400/month goes into moving fund - increase it?

Member Fun Nights update

- The Expanse viewing nights starting in August
- Other movie nights in the meantime. John volunteers to do one.
- Grant/Caroline hold a weekly “Study Hall” event at home, would be willing to bring that to the Bodgery once a month

Dust Collection in Woodshop

- Given the report on the dangers from fine dust, should we improve our dust collection?
- Recommendations for a new shop:
 - Close off woodshop (even from metal shop for fire danger),
 - Vent the dust-collection system to the outside,
 - Utilize fine dust filters, and
 - Note: high-quality dust-collection systems are expensive. Here's one that's highly regarded for air quality/safety.

Adjourned at 9:00 pm