

# Board Meeting Agenda

October 18, 2022

Meeting called to order at:	19:03
Board members present:	Timm M, Puja B, Brian B, Tona W, Shauna D, Mark P, Eli W
Others present:	James P, Sylvia L, Jay L, Johnny Y, Adam J, Ashley , Cassie B, Randy N, Matt L, Emii

## Treasurer's Report – September 2022

### Financial Notes:

- Hot Glass has +\$500 from September board meeting for oxygen system, also classes
- Machining has +\$150 from lathe class
- Metal Fab has +\$300 donation and +\$140 catch-up for \$20 budget missed for 7 months
- Plastics (new area) has +\$500 for startup costs, from September board meeting
- Vending has +\$164 and Volunteer has -\$164 to correct a misallocation in 2022-08

### Member Levels

- Current membership is: **488** – Sep:? Aug:467 Jul:452 Jun:442 May:435 Apr:435 Mar:410
- 40 new, 28 canceled, +12 net additional subscriptions in the last 30 days. This includes memberships, studios, carts and shelves.

### Discussion Notes:

- Budget above for September, does not include dumpster
- Maybe move available funds to 4.0 so that when we apply for grants it doesn't look like we have so much available
  - Brian makes a motion to increase 4.0 monthly contribution to \$4000
  - Tona seconds
  - Approved
- \$500 from vending for Artists' Night and Art Party (approved at last month's meeting)

### Studio Report

	Revenue	Studios
Clean room	500	4.0
Classroom	698	5.6
Big Shop	1050	8.4

Annex	2312	18.5
<b>Total</b>	<b>\$4560</b>	<b>36.5</b>

- All studios rented as of 10/1
- 1 new studio renter to begin 11/1 (TBD)
- 10 people on the waitlist

Discussion:

## Member Input and Discussion (15 minutes)

1. ArtKaleid partnership project: Ashley Rae Roberts
  - a. Ashley might rent the adjacent OM unit (Suite A) since Rewind Decor (current renter) is terminating their rental agreement
  - b. Wants to replicate fob system (Timm's project can help)
  - c. Wants similar Teamup Calendar
  - d. Share membership materials
  - e. Maybe include Bodgery membership in the studio prices of Suite A
  - f. Phase I: Gallery and Studio Space
  - g. Phase II: Wants to make a photography darkroom
  - h. Will enter 3 year lease with option to renew, request submitted to building manager already (it's in motion)
  - i. Discussion:
    - i. Any concerns about people not wanting Bodgery studio?
      1. No, studio space at the Bodgery is super cheap and convenient relative to other options in Madison. There will always be demand.
    - ii. Suggestion (Jay): Make policies/rules for things that may be public annoyances (smells, dust, etc)
    - iii. What is the nature of the partnership (James)?
      1. Wants to be more like a good neighbor than a partnership
      2. Wants inclusion of Bodgery membership with studio
        - a. Eli says no membership discount, studio space at the Bodgery is on top of the \$50 membership
    - iv. Continue over Slack
    - v. (Brian) Maybe Bodgery should consider renting that space first?

## Priority Business

Fire Safety/Budget for Trash Cans (Brian Brock to update)

- Action items?

- Discussion:
  - The mistake made by the member is one that Brian feels that he could have made
  - A moment of inattention and not malice
  - Considering:
    - Label the existing trash cans to keep fire hazards to a minimum
      - TODO: Tona volunteered to help make labels for trash cans
    - Buy fire safe trash cans

## Harassment Policy

- The Board met to discuss how to make the Bodgery safer and more welcoming for everyone. We take our commitment to the community very seriously.
- Main takeaways
  - Members do not know what the policy is
    - Install electronic announcement boards. Update?
      - Also a more general way to have announcements
      - Timm looked into software, use a Google presentation that continuously runs and loads on maybe 3 TVs in the shop
        - Clean room, Annex, Woodshop
          - Used to display woodshop calendar on woodshop TV which hasn't been displayed in a while
        - Electricity bill likely \$180/year
    - Perceived structure of the Bodgery (area captains, board) makes people reluctant to come forward
      - Ensure multiple trainers on tools so that people are not "locked out" of using equipment
      - No One-Trainer Tools: update (Eli)
        - Will be sending document to area captains
  - Anti-racist training for Makers, and Micro Inclusion: Cost and other updates (Puja)
    - Puja has contacted point person and in process of discussing scope and costs
  - Office Hours Tuesdays 7-8 PM (Brian, Eli)
    - Opportunity for members to talk to a Board member in person for serious/private matters

Discussion:

**North District Police Officers' Bodgery Visit:** Date pending, probably early November (Puja)

- In response to the last situation where a member needed to have their membership terminated due to disruptions within the community, we realized that law enforcement isn't aware that the Bodgery exists
- Found a contact point to establish a relationship

## Other Business

**Water Outage in Bathrooms/Water Fountains:** update?

- TODO: Eli to replace batteries on the infrared on the bathroom sink
- TODO: Timm to contact Josh and plumber for the Annex, and weird tasting water

## Blacksmith Area (Matt Lunde)

<https://docs.google.com/document/d/1AXrFiQOI3iOYBUPicI4FcQqK2wtqUW9ns8scGGg9EuA/edit?usp=sharing>

### Blacksmithing Update for Board Meeting 10/18/22

10/17/22

Matt Lunde

#### Natural Gas

- Matt & Adam walked thru layout on 10/14
- Adam will draw up plans for pipes & fittings
- 2 contractors min for quotes
- Take quote & plans to landlord for approval
- All the areas stay as originally planned

Natural gas is the first priority

#### Clean-up of BS Area

- I need help here!
- Where does all the stuff go?
- I plan on marking all the useful furniture/tools with colored tape.

#### Fireproofing

- Install ½" cement board under the electrical outlets. 3'x5' sheets, horizontal orientation.
- (Gravity is on our side in the fight against flaming objects.)
- Fire extinguishers

#### Exhaust

- Small fume hood to pull out CO2 and potential CO. Alternatively, use a large fan directly on the windows, no hood.
- We have some hard ducting.
- Overall fab is unknown - Getting the forge first is required
- Multiple CO detectors required.

#### Forge

- Ribbon burner forge from @darkstartforge on instagram \$1,350
  - Complete kit ready to be used for natural gas
- Ready for order pending board approval
- What steps would the board like to see before purchasing the forge/anvil?
- Cleaned space?
- Pipes complete?
- It's hard to add other core infrastructure, because everything starts with the forge and anvil. It grows from there.

## Anvil

- New anvil & stand. See doc.
- [https://docs.google.com/document/d/1UN9cvBbqInNHgve8blACByzEOBj2K\\_L78ym85g\\_g2eA/edit?usp=sharing](https://docs.google.com/document/d/1UN9cvBbqInNHgve8blACByzEOBj2K_L78ym85g_g2eA/edit?usp=sharing)
- Ready to order pending board approval (~\$700)
- What steps would the board like to see before purchasing forge/anvil?
  - Wants to buy a new anvil because it's difficult to monitor for used, transport, price inflated
  - Already comes with a stand, would streamline things (adjustable, needs to be set up for different body types)
  - Does the board want to see more progress on natural gas before tool purchases are made?
    - For any purchase over \$1000, a membership vote must be made
      - Likely won't be a hard sell
      - Will slow down approval time
      - Encourage Matt to write a proposal and put it to the membership
    - What is the timeline for natural gas?
      - Unclear

## Discussion:

- Proposed sequence of events
  1. Write up proposal for forge for membership to vote on (this will take the longest)
  2. Let membership make a vote on the forge
  3. Clear out blacksmithing area
    - a. Puja and Matt to meet to go over what is in the space and what we need to keep/throw away (not a labor problem)
  4. Board will vote for preapproval of anvil purchase, for the anvil to be purchased after natural gas lines begin construction

## Bike

- Move Ceramics kiln to the Annex back door? Vote?
- Bike is waiting for leather? (Nick to provide update)
- Matt updated #ask-the-board that he is okay with remaining in the current Blacksmithing area after speaking with Adam J.

## Ceramic Kiln

- Ceramic expansion: Johnny would like the walkway moved. Vote?



- Option 1 - Keep Walkway the same (Already Approved)
  - Maintains original walkway straight through the 2 parts of the Ceramics area
  - 2nd aisle near member shelves is narrower/unmarked



- Option 2 - Move Walkway next to member shelves
  - No longer a straight shot to the exit, slight detour
  - Eliminates 2nd aisle and greatly increases usable space of the Ceramics Area Expansion
  - Cleaner due to less traffic through the area (less dust leaving the area)
  - Maximum size of the ceramics area (no future expansions anticipated)
- Option 3?

- Discussion:
  - Dirty/dusty tools will be contained within the original ceramics space
  - Extra tools and working space outside the current ceramics space
  - Width of walkway should be the same width as the current walkways
  - Brian proposes a request that members on the shelves near ceramics move and allow ceramics members to store their projects there
    - Not looking to evict members, but will have a signup to trade shelves.
    - James if we moved just the shelves facing ceramics to be ceramics, don't need a walkway at all
      - Brian says if there is a path, people might damage work due to limited space
  - Eli asks why do we need the walkway to be there?
    - Faster access to bathroom
    - Faster access to clean room
  - Eli makes a motion for option 2 to be approved
    - Tona seconds
    - Three ayes/two nays/two abstain
  - If there are problems or caveats, Johnny says people should bring that up and things can be changed
  - Johnny will do a gradual introduction. Formal announcement followed by a form for swapping member shelving
  - Round the walkways in the diagram

## Camera/DVR Update

- Can we get other people involved if Peter L is not available?
  - All James needs is for the cameras to be on the network so James can find their IDs
  - Needs to not have switches so locked down (Peter has telephone jacks locked down so not just anyone can plug in anything)
    - Wire can be plugged into the port, but there is a software lock that prevents it from being used
    - Peter can unlock the port through VPN (bus situation)
      - Brian suggests president, VP, treasurer, and secretary should have that ability
      - Timm says only technical people should have access, and access should be limited, list should be shrunken down from that suggested list
      - Bob, James, Randy have access to the cameras
      - Brian would like access to the camera feeds to help monitor events
        - James has no problem with that, can make account for that

- We do keep the access limited for privacy concerns
  - The membership has a historical reason for keeping the number low and opting to not use Wyze cameras that everyone can access (for example)
- Discussion:
  - Emii asked what the cameras are for
    - Insurance requires it
    - The cameras are used for liability reasons to find if something breaks, who was using it and how it broke
    - Also used to find perpetrators when rules are being violated
    - Only used as a last resort, we keep security in mind and nobody is watching the cameras unless necessary

### Vending machines

- Prices to be increased for the soda machine. Wanted there to be an official document of it somewhere.
- Currently at \$0.50; plan to increase to \$1.00

## Board Slack Votes

- 09/18/2022: **Can we purchase the above linked Vacuum for the electronics area using general funds?**
  - Denied
- 09/21/2022: **Should we purchase two plastic carts?**
  - Approved
- 09/23/2022: **Can we allow Bikes to move to the new location in the Annex with the caveat that they agree to keeping any new wall construction 4' or below as well as keeping the walkway and door clear at all times. They will also let the Board know about electrical requirements in a timely manner. (Amended to 4' walls per Mark P's request)**
  - Approved
- 09/30/2022 **Go forward with the Art Party and approve \$500 from the vending budget for snacks and beverages?**
  - Approved
- 10/5/2022: **Should we pay for a new dumpster (\$1590) out of pocket, or go through our insurance?**
  - Out of pocket
- 10/6/2022: **Approving spending up to \$300 for Numbers 4 Nonprofits (N4N) for reviewing our accounting system**
  - Approved
- 10/12/2022: **Allow Thomas St. Germaine to store 4-6 of 1.5x3.75x72" TrackTubes vertically as part of a 2x4' cart, exceeding the 5' maximum cart height by about 20", to about 80"?**



- Approved
- 10/15/2022: Approve Ginny O to be a silkscreening area Captain?
  - Approved

**Meeting adjourned at: 20:28**

**Next meeting: Nov 15, 2022**

**MINUTES/Zoom Chat:**

19:14:42 From Cassie Brown (she/hers) To Everyone:

Can whoever is talking move closer to mic?

19:27:01 From PUJA BASU To Everyone:

hehe. he'll need to climb over table..we are huddled pretty close

19:27:10 From Cassie Brown (she/hers) To Everyone:

kk

19:27:57 From PUJA BASU To Everyone:

better?

19:28:33 From Cassie Brown (she/hers) To Everyone:

somewhat - my hearing is bad

19:37:06 From Randy N To Everyone:

#asktheboard is public. there does not seem to be a way to DM #theboard. could there be?

19:38:32 From The Bodgery To Everyone:

Slack wouldn't support it, but there is email: [board@thebodgery.org](mailto:board@thebodgery.org)