

Board Meeting Agenda

January 17, 2023

Meeting called to order at:	19:08
Board members present:	Mark P, Tona W, Eli W, Puja B
Others present:	Adam J, James P, Barret E, Ben Z, John E, Rob S, Cassie B

Treasurer's Report – December 2022

Financial Notes:

- Rent is double because Landlord cashed two rent checks this month (12/1 and 12/30)
- Xero accounting software balances for UWCU Checking and PayPal are out of sync and have been for years:
 - End-of-2022: PayPal 2,824.73 vs. Xero 9,176.73; UWCU Checking 8,484.55 vs. Xero -309.24
 - Out-of-sync Money Market was fixed around September 2022 -- added missing dividend/interest of \$82.72 to Xero
 - Plan to work with an accountant familiar with Xero starting in February to fix and improve Bodgery accounting
- Metal Fab had expenses for supplies and parts/repair for welding equipment
- Screen Printing includes the last \$50 of member funding for flash dryer
- Stained/Fused Glass includes \$1512.84 revenue & expense for glass kiln (approved by board & membership)
- Vending includes \$500 of expenses for Gallery Night and Art Party (approved by board)

Member Levels

- Current membership is: **534 (+17)** – Dec:517 Nov:504 Oct:488 Sep:? Aug:467 Jul:452 Jun:442
- 43 new, 28 canceled, +15 net additional subscriptions in the last 30 days. This includes memberships, studios, carts and shelves.

Discussion Notes:

- Xero is accounting software. It automatically transfers transactions from bank accounts into the software. Discrepancies between Xero and bank accounts have been showing for a long time.
- John says Xero has been mismatching since the beginning
- Savings & Money Market accounts match, but Checking and Paypal mismatch
- Stained Glass gets revenue for the kiln from the general fund, and expensed for the purchase

Studio Report

	Revenue	Studios
Clean room	500	4.0
Classroom	698	5.6
Big Shop	1050	8.4

Annex	2312	18.5
Total	\$4560	36.5

- All studios rented (same as last month)
- Rental of one studio will be changing on February 1

Discussion:

- Linda goes from subletting studio to renting studio

Member Input and Discussion (15 minutes)

- Mark M Volunteer Budget
 - “The budget for volunteer coordinators looks much higher than I expect. Have we been charged for lunch expenses on workdays?” asked on #Ask-The-Board
 - Mark P making a note to review (Nov ‘22 accounting error, fix will be made next month)

Priority Business

1. Standing Rules Change Regarding Banned Members

- [Draft Standing Rules Rewrite \(Link\)](#) addresses the “wall of shame” issue
- Are we done editing (puja)?

2. Standing Rules Change – Adding “Machine” Areas

Proposed Wording: *Machines with a machine-specific fee may be administered by a machine captain rather than an area captain. Because machine captains have purchase authority, they must be approved by the board or the corresponding area captain, if any.*

Discussion:

- Difference between machine captains vs trainers?
- Mark: Machine captains are for specific machines with specific fees
- John: Training and maintenance for these are not as intensive as Area Captain duties
- James: CNC Router goes under CNC Area, and Vinyl Cutter goes under Craft. Laser cutter fees used to only go to laser cutter area, now they can be accessed for CNC Router
- John: Changed the name of the lines/descriptions in budget tracking without thinking of these consequences. But this has more to do with specific hierarchy. Area Captain cedes instruction and budgeting to Machine Captain but Area Captain gets ultimate say for use of the space.
- Puja: If Vinyl Cutter falls under Craft then does Karen (for example) have to ask Craft AC to purchase things?

- John: It's fine for people to step into leadership roles, but it makes more sense to have smaller distribution/spread of budgetary categories
- Puja: The original reason why we are discussing this is because Steve made himself machine captain without a board vote and now wants a co-captain
- Why does Steve want a co-captain?
- Mark: Was under the impression Steve has spending authority. Let's focus on specifics of machines that don't fall under budget areas
- James: CNC has always been an area but doesn't have a standing balance
- Mark: CNC is the only area that doesn't have a standing balance. Some other areas don't have a budget but do have a standing balance
- John: But what isn't working about the current system?
- Mark: Steve has spending authority that the Board never authorized
- John: Something has organically evolved without documentation. So we should have it documented somewhere. Suggests that machine captain has rights and responsibilities over machine and its funding but there is a disagreement between the machining captain then the area captain gets precedent. Don't need to give everyone area captain rights, otherwise we may get to a point where we have to revoke rights which feels bad.
- Mark: Machine captain statement only gives them purchasing privileges
- Mark makes a motion to add the "Machine Areas" to the Standing Rules
 - Motion passes
- Bike area does not have a budget, just asks for <\$100 purchases from the Treasurer/President

3. Standing Rules Change Regarding Accidental Damage to Bodgery Equipment

Add the following policy to standing rules under "Accidental Damage" section

The Bodgery is meant to be a learning environment. Mistakes happen and they shouldn't be financially devastating.

For accidents causing damage to Bodgery equipment or property, the person or persons responsible shall be liable for \$100 or 5% of the cost of the damages, whichever is greater.

For accident-prone members (an excess of 2 or 3 property damaging accidents, and for egregious intent), the board may decide what the responsible members are liable for outside of this guideline.

Discussion:

- James: There should be an exception to the rule for something egregious
- John: Put in the second paragraph that the Board has ultimate jurisdiction to charge more than \$100 or 5% if the damage is egregious, intentional, etc.
- Eli makes a motion to approve the Accidental Damage change with the stipulation that we add a statement saying that the Board may decide to charge more than \$100 or 5% if the damage is made in bad faith
 - No second
- Barret: "Good faith/bad faith" judgements get sticky. Err on the side of assuming good faith. It's impossible to know everyone's life story with 500 members.
- John: In the spirit of efficiency, the board can discuss this offline, wordsmith it to reflect feedback, and then vote on this.

- Barret: Would like it to be resolved. Also to avoid issues due to lack of transparency, maybe hold more discussion on #ask-the-board
- John: How about this wording: “For accident-prone members (an excess of 2 or 3 property damaging accidents), and for egregious intent, the board may decide what the responsible members are liable for outside of this guideline.”
- Eli makes a motion to approve the Accidental Damage Policy as stated in the meeting agenda with edits in green
 - Motion Passes

4. Request Michael Litzkow as a co-captain of the CNC Router

- Request by Steve Howe, 1/6/23
- Steve Howe is CNC Router captain. Did we need to vote on this? (puja)

Discussion:

- Mark makes a motion to make Michael Litzkow as co-captain of CNC Router
- Tona seconds
- Mark amends motion to make Steve Howe and Michael Litzkow as co-machine captains of CNC Router
- Tona seconds
- Motion Passes

5. Shop classroom edge sander

- Martha Downs requested purchase of an edge sander for the Shop classroom
- <https://www.homedepot.com/p/RIDGID-Oscillating-Edge-Belt-Spindle-Sander-EB4424/202459151>

Discussion:

- Barret recommended a Board commitment of 50%. Bob and Jim are on board with this. Edge sander gets used the most, good to have a backup anyways.
- Mark makes a motion to purchase the Oscillating sander from general for 100% of its cost
- Motion passes
- Puja is going to purchase the item

Other Business

Invite Alder Candidates for Madison’s District 12 (Where the Bodgery is) (Blake A)

- Can a section 501(c)(3) organization invite a political candidate to speak at its events without jeopardizing its tax-exempt status?
 - > If a candidate is invited to speak at an organization event in his or her capacity as a political candidate, the organization must take steps to ensure that:
 - > a. It provides an equal opportunity to participate to all political candidates seeking the same office;
- “which means we could invite Blake and any and all opponents in the future to talk about their platform. If he's the only one who shows up, that's fine, we just have to give the opportunity.” - Timm

Discussion:

- Barret: District 12 is currently unrepresented because of a resignation. The Bodgery falls under District 12. There will be a primary election on February 21. The top two candidates will go onto another ballot for final vote. Blake is hoping to host a Town Hall in which all candidates would be invited.
- Mark: It would have to be a member besides Blake that would host
- Barret: Barret will host

Reminder to not use Aerosols Indoors

Water Outage in Water Fountains:

- Water fountain in annex is working now, it was a breaker problem
- Our model of water fountains does not have a filter, it uses tap water only. Building management seemed to imply that they expected it to have a filter.

Camera/DVR Update:

- James started putting together a purchase list. Need is coming up faster than expected. Cameras are motion activated, more people are in the shop, running out of storage.

Board Slack Votes

- 12/28/2022: Initiate restorative justice process towards a member for repeated use of aerosols indoors?
 - Approved
- 1/9/2023: Approve changes/amendments made in the Bodgery Standing Rules?
 - As of 2023-01-17, lack of votes to approve

Meeting adjourned at: 20:25

Next meeting: 2/21/2023

MINUTES/Zoom Chat:

19:25:45 From Tona To Everyone:

Anymore, I think that "CNC" is too broad to be a stand-alone area. The CNC machines should be multiple areas. Just an observation. It's like, we don't have a "power tool" area.

19:26:02 From Tona To Everyone:

I'm not prepared to fight for this though 😊

19:27:38 From Cassie Brown (she/hers) To Everyone:

Reacted to "Anymore, I think tha..." with 👉

19:34:24 From Rob S, 3d-Printing To Everyone:

Side note: 3d is doing alright with training at the moment. I should keep a graph for this in the future but it seems as though there are "seasonal" rushes when it comes to training requests (e.g., christmas). Right now it's pretty quiet.

19:36:37 From Rob S, 3d-Printing To Everyone:

However, if I (hypothetically) moved out of Wisconsin, there'd be no 3d trainers currently (Peter said he hopes to be back in March).

19:59:52 From Tona To Everyone:

I feel like I should recuse myself because I was involved in an accident.

20:04:27 From Cassie Brown (she/hers) To Everyone:

Are you wanting to see specifically how each Board member voted?

20:09:34 From Barret Elward To Everyone:

Barring issues where privacy needs to be protected (member interpersonal conflicts or something), all votes and how board members voted should be public. They are in board meetings.