

Bodgery Back Lot Policy

1. Info

- a. Gate to back lot is north of The Bodgery, near the guard house
- b. Gate access is via a code shared on the member site. Do not share the code with non-members.

2. Doors

a. Locations

- i. There is one overhead door.
 1. The control panel is to the right of the door.
 2. The down button must be *held* for the door to be lowered.
- ii. There is one general access door next to the overhead door.
 1. This door is secured via key fob just like the main and wood shop doors. **Don't forget your key fob!**
- iii. There is one door on the northwest corner of the annex.
 1. This door currently does not have a functioning key fob reader, so it is exit only.

b. Rules

- i. Do not leave doors propped open unattended. All doors should be secured when not attended.
- ii. Do not tape door latches. If you need a door to stay open, use a doorstop.
- iii. Do not leave doors propped open for long periods of time during the winter months.

3. General Area Use

a. General

- i. If ANY potentially damaging or defacing substance ends up on the concrete, asphalt, or build, ***clean it up immediately!***
 1. If you are unable to correct the issue, let a board member know right away.

b. Painting, Spraying, Finishing, Etc.

- i. A dropcloth, backstop, cardboard or similar item ***must*** be used when working with any substance that can leave permanent or semi-permanent marks on the concrete or asphalt. This is a particular sticking point with the property manager / owner.
- ii. Take any vehicles parked in the back into consideration when choosing a location for spraying. Do not allow overspray to damage them.

c. Woodworking, Stoneworking, Ceramics, Etc.

- i. If sanding, any dust that can reasonably be expected to blow away in the next 24 hours *generally* does not need to be swept up.
 1. Exception 1, if rain is expected. Rain will cause the dust to cake up and stick around
 2. Exception 2, if someone else is going to be working on a dust sensitive project downwind after you are done.
- ii. If large amounts or drifts of dust are created, sweep them up.

- iii. If chips or larger debris is created, sweep it up.
- 4. Automotive or similar work
 - a. All work involving internal combustion engines that contain any trace of fuel must be done outdoors.
 - b. No "fluid" work of any kind is allowed.
 - i. Examples include but are not limited to:
 1. Oil changes
 2. Brake fluid changes
 3. Transmission fluid check/changes
 - ii. Topping off a radiator with water or premixed coolant is allowed
 - c. Anytime work is being done on a system that *contains* fluid, a dropcloth or other protection must be used to protect the concrete and asphalt from damage / marks.
 - i. Examples include but are not limited to:
 1. Changing brake pads
 2. Changing a valve cover gasket.