

# Board Meeting Notes

September 21, 2015

Attendance: John E, Bill Bl, Ken B, James P, Timm Mu, Karen C, Kate M, Mark B

Absent Board Members: None.

## Updates

- **Finances and membership** (John/Bill)
  - Current members: 38, including 2 desk rentals  
**---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!**
  - Bill: should he keep the petty cash/consumables/donations monies separate from Ledger (add columns to separate their amounts from general funds), or integrate them. (Bill's recommendation: incorporate them in the ledger. Separate is OK, also. But mingling them in an uncontrolled fashion is unacceptable.)
    - Laser money, welding, vinyl, 3d printing are "consumables" donations. These, plus general donations, should be given to the treasurer to be deposited, and tracked in the ledger as separate pots of money.
    - "Petty cash" is just vending. Karen will track and keep this money to purchase vending items. If it gets too large, she will "donate" that extra money to the Bodgery.
- **501c3** (James/John) - Paperwork was filed with the State, but returned because we used a (slightly) wrong form. New paperwork will be filed with the State soon. After receiving confirmation from the State, we'll complete and file the 501c3 application to the feds.

## New Business

- **Vacant Board Position**
  - Kate Mahoney has volunteered to serve out Ben's term.
  - Other nominees? None.
  - Board voted unanimously to approve this - welcome Kate! :)
- **Scholarship renewal vote**
  - Closed board discussion to protect privacy of recipients
    - Two existing financial hardship memberships approved for 3-month renewal.
- **Infractions discussion**
  - This issue came up during closed session.

- Violating the standing rules should be deemed an infraction, with consequences. However, there must be proof: must either be witnessed or attested to by the person infracting. Anything outside that is hearsay and not enough proof for a written infraction.
    - Board voted unanimously to approve the use of security camera footage to check/verify violations.
  - Anything deemed “infraction worthy”, but not in direct violation of the existing Standing Rules, requires a vote by the board on whether to issue a written infraction.
  - Board voted to approve the following process:
    - First violation, verbal warning and discussion of importance of standing rules.
    - Second violation, written infraction.
    - 3 written infractions means the board examines this history of rule infractions, and can vote to suspend or terminate membership.
  - Gross infractions (harassment, willfully endangering others) are an immediate board conversation about booting the member. Aka a “bad faith” action.
- This policy should be typed up and emailed to members. It should be stated that “More details are coming”, as Ken is coming up with a draft for the board, which will be discussed and then voted upon for approval.
- Quote: “People are allowed to be weird and annoying. They’re not allowed to violate our Standing Rules.” Too weird and annoying should be addressed by other members (talk with them about how it’s not cool). Violations mean kicking them out.

Board re-opened meeting to non-board members at this point.

### Event Planning

- Milwaukee Maker Faire this weekend.
  - Manning the booth
    - John: Sat & Sun
    - Karen: Sat & Sun, around Power Wheels
    - James: Sat, possibly Sunday
    - Ken: Saturday
    - Timm: Saturday & Sunday, around drone racing
    - Luke: Sunday
  - Setup/Projects to display
    - Kate: felted stuff
    - Karen: lots of stuff (nail signs, perler bead art, crocheted snuggle monsters,
    - John will bring Mark’s sign and bike/tv
    - Tony R will contribute drone, as will Ken
    - Ken: small drone, lathed items
    - James: laser-cut cubes, paper craft items,

- Reach out to Andy?
- Luke: laser-cut saws (props)

### Corporate Memberships

- A corporate membership means that a business pre-pays a negotiated number of memberships that their employees can use. Those employees must go through the normal new member process.
- The company can also just donate money with no expectation of memberships, or add donations on top of the membership quid pro quo.

### Yellow/Red-Tagged Tools

Area Captains should create and post Signoff sheets over every necessary tool (or the Woodshop as a whole in that specific case).

### Items for Next Meeting

- We should start thinking about setting aside money each month, putting it into a fund/contingency account for big expenses such as next year's insurance payments. How soon should we start doing this, and how? Virtual account? Actual separate bank account?
- Should The Bodgery set up scholarships for memberships? 1 month, 3 month? Goal for this should be defined.

## **Meeting Minutes**

7:16 - Begin. Financial update. How to clearly separate laser/petty/main cash? Will keep in same bank account, keeping things marked separately in the ledger.

7:45 - 501c3 update. New paperwork to be filled after last form sent back from state.

7:45 - Ben departed as board member at last meeting. Kate Mahoney stepped up. No objections, Kate accepted as board member.

7:47 - Scholarship renewal. Confidential.

8:21 - Actions for problematic members and guests. Weird is OK, toxic is not. Willful safety violations, disregard for others.

8:29 - Signoff sheets for every tool that needs a signoff to use

8:33 - Milwaukee Maker Faire. People to babysit booth, have projects to show off

8:44 - Corporate membership. Any employees of that company can be a member at no cost (still need to go through orientation).