

Board Meeting Notes

February 18, 2016

Attendance: Karen, John, James, Timm, Kate

Absent Board Members: Ken

Updates

- **Finances and membership (John)**
 - Current members: 41, including 1 desk rental, and 2 scholarships.
 - Members gained: 5 in Jan, 2 in Feb
 - Members lost: 2 on Feb 1st.

---> **All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!**

New Business

- **Extra storage on pallet racks**
 - We should email members so they know it's available.
 - \$20 for uppers, \$25-\$30 for lowers? Ask membership for input.
- **Static IP created for Bodgery server**
 - What's the process for logging in to Security Cameras and RFID system? (So it's not all dependent on Timm)
 - Timm will create a doc explaining it for G-docs Board Business folder.
- **Efficient use of shop space**
 - Are we running out of room (for tools)?
 - Loft? Probably not: expensive for materials, lots of labor, permits, etc.
 - Too early to think about expansion to 6000+ sq ft?
 - Not too early to ponder, but board doesn't think we should actually move until we hit 70-80 members, less if it's just expanding next door.
- **Signage for front of building**
 - When arriving from Milwaukee side, no signage visible. Lighting would also be nice, as our Open Shops are during evenings.
 - Simple "Open" sign from Amazon (\$23)? Board says sure.
 - The Open (webcam camera) switch could also send a signal when it's on/off, so another RasPi would have to check that signal and turn on/off the sign.
 - Could also use that sign-based RasPi to run it on a timer. (less work to base it off the Open/Closed switch.)

- Build a sign? Karen willing to help, but not be the lead on it.
- **Carvey**
 - Do we need to charge a usage rate? For bit replacement, cut surface replacement, repairs, etc.
 - James says it's like table saw - we just replace the bits/blades
 - Board agrees, says no charge.
- **Demo new electronic guest sign-in form**
 - Looks great! It's website based, so can be run on any device. Three offers of a 7" android tablet, none have arrived yet.
 - QR code for phone entries (when main unit is busy) will be added
- **Guest tool usage policy**
 - If a guest is signed off on a tool, does a knowledgeable member have to be present?
 - It's challenging to have any sponsoring member know all the tools, so if a guest is signed off on the tool, we'll consider them able to use it without close supervision.
 - But, a member should be in the same area (esp shop side) while a guest is there - in case the guest has a heart attack/stroke, injures themselves, has a question, makes a big mess, or otherwise violates our rules
 - We should figure out a way to ensure that at least 2 members will be at Open Shops, one on each side, to allow a fully "Open Shop"
 - Let's send a clarifying email to the members on this policy. (JE will)
- **Metalshop request for tools:**
 - Beam clamp, chain fall, shackle, lifting strap. Dangerous to lift heavy tools/items with just our backs.
 - Raise money through classes?
 - Mike and Karen both contemplating workshops.
 - AED--very expensive, but look into grants

Upcoming Events

- **Madison Mini-MakerFaire**
 - May 14th weekend
 - We submitted an application for a booth
- **Bike Mod Show in Mar/April?**
 - Board ok'd it

Meeting Minutes

7:00 pm - Begin. Finances update.

7:08 pm - Access RFID/camera system from new static IP

7:15 pm - Usage rate of the Carvey. Decided on none.

7:20 pm - Use of space. Highly preliminary discussions of moving and expansion.

7:25 pm - Loft? Probably not. Too expensive, too much effort.

7:30 pm - Signage

7:40 pm - Demo new electronic sign-in

7:43 pm - Guest tool usage policy. Kid policy.

8:14 pm - Mini maker faire. Motorcycle/bike event.

8:17 pm - New tool requests from Mike.

8:22 pm - Adjourned