

Board Meeting Agenda (and Notes)

December 15, 2016

Attendance: Tony, Grant, James, John, Sean Grady, Evan

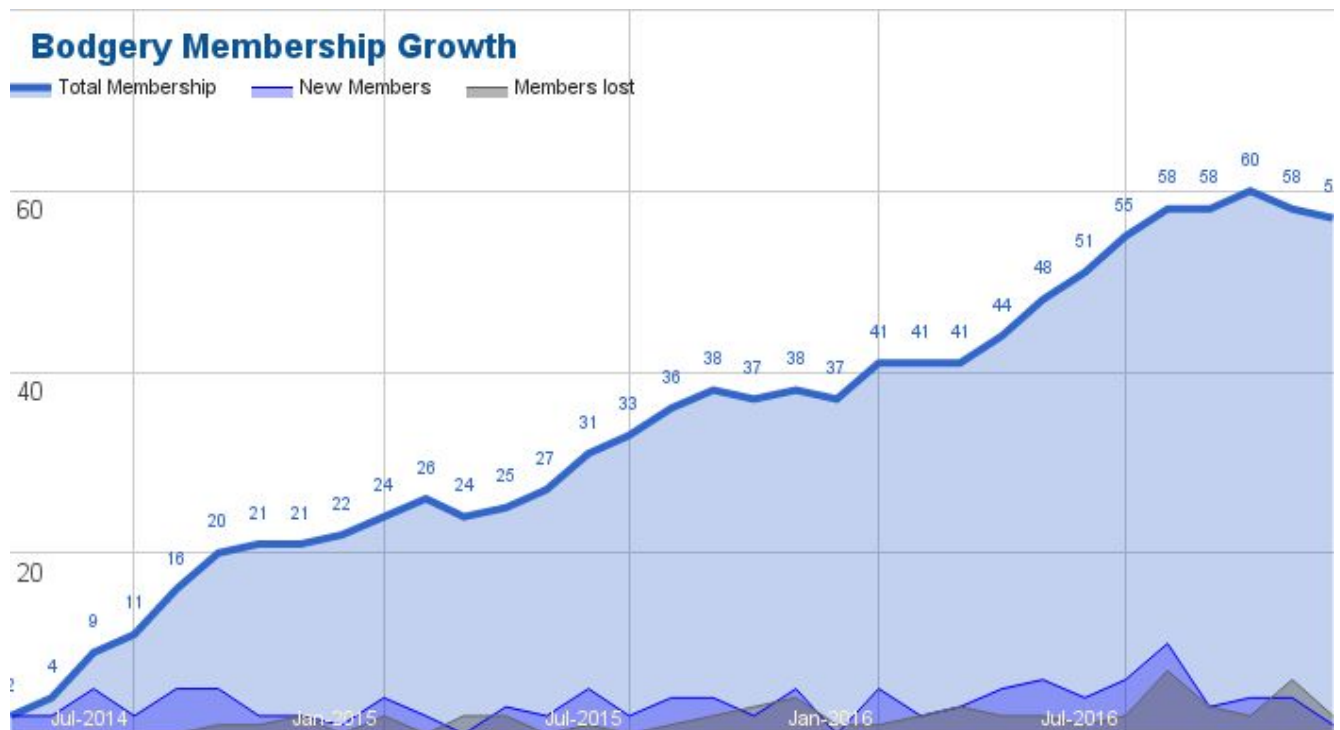
Absent Board Members: Timm, Andrea

Treasurer's Report

1. Finances and membership (John)

- a. Current members: 57, including 2 Google, 2 scholarships. Doesn't include 1 (non-paying) alumni.

	Total	Gained	Lost
Oct-2016	60	4	2
Nov-2016	58	4	6
Dec-2016	57	1	2



---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

- b. Google sponsorship - ideas for use
 - i. Board agreed previously we should put it towards something big

 - c. Tool Fees Collected
 - i. Laser Use Fees collected: \$__
 - ii. Welding Fees collected: \$__
 - iii. Vinyl Fees collected: \$__
 - iv. 3D printing fees collected: \$__
 - v. Class fees: \$__

 - d. Reminder: New Membership Fees
 - i. \$3 handling fee, starting Jan 1st. Not on 6/12 month payments

 - e. Stripe update
 - i. Needs to be added to our website
 - ii. What about moving everyone (except cash/check) to Stripe?

 - f. Treasurer Transition
 - i. Sean Grady offered to take on dues collection, starting Dec 22nd - Hurray! Thanks, Sean!
 - ii. Ken Bice also offered his help, keeping him in reserve for “bookkeeper” side of job, after transition to Sean smoothes out.
- 2. Fiscal sponsorship**
- a. MadHacks has asked us to fiscally sponsor them, ie, accept donations on their behalf and issue checks to them
 - i. Board agreed, pending review of total 2016 revenue not exceeding \$50k. For compensation, board offered a rate of 5% plus promotion to MadHacks.

Old Business

- 1. Spending policy**
- a. Tools wishlist survey was sent out to members, will be turned into a list that can be ranked online (JE).
 - b. Nine responses:
 - i. paint booth, vacuum former
 - ii. slip roller (x2 votes), sheet metal brake, sheet metal shear, beverly shear, hydraulic metal punch, powder coating oven, tubing bender, plasma cutter

b. Let's create a task list white board, with room for dates and initials

5. Policy for Member-Loaned Tools - check-in

a. A written agreement (releasing members of liability related to their tools and spelling out the parameters of the loan), was approved in Oct.

b. Grant volunteered to write it.

i. Who will take charge of distributing them to current tool loans?

c. Donated tools: create a log on the wiki/google doc? Board says yes.

i. Who?

d. No decisions made; tabled for next month

5. First Aid Kit/etc

a. Was the main kit box bought, filled, and mounted?

b. No.

6. Swag budget

a. Vinyl bumper stickers (hand out to new members), car magnets, Tote bags:

i. Board ok with spending Bodgery money on swag if it will be reimbursed via sales.

b. Board says T-shirts should utilize Zazzle/Cafe Press type of service, vs ordering inventory with Bodgery funds, and possibly being stuck with unsold merchandise for a long time.

c. Design contest?

New Business

7. Andrea's Board Seat

a. Having shared Andrea's resignation, board accepted it.

i. Evan volunteered to take over the Secretary's duties.

b. Replacement? Sean, who attended, said he'd be willing (after the board's suggestion)

i. The board decided that an email should be sent to the membership asking for volunteers to run for the position.

8. CRM/ERP/Asset Management System

a. Sean and Will formed a committee and exploring options. Will report back

i. John sent around a MindMap of system design. Sean created a Trello board for tables.

ii. John also investigated ERPs, and will report on findings.

9. Dust Collection in Woodshop

- a. Given [the report](#) on the dangers from fine dust, we should examine our dust-collection mechanisms for safety concerns.
- b. Recommendations: In the new shop,
 - i. close off woodshop (even from metal shop for fire danger),
 - ii. vent the dust-collection system to the outside,
 - iii. utilize fine dust filters, and
 - iv. run an air-cleaning system during woodshop use (in addition to dust collection).
- c. Note: high-quality dust-collection systems are expensive. [Here's one](#) that's highly regarded for air quality/safety.

10. Standing Item: Future Jobs Update

- a. No news from OFS. :(

11. Incentivizing Engagement & Leadership

- a. Documentation: when members create an Instructable or blog post, they get \$5 (cash)
 - i. Tabled

12. Area Captains' duties

- a. Discuss a list of duties, write it up and meet with current captains to check in and ensure they're still willing to perform them.
- b. Separate maintenance duties, sign-offs on tools, teaching tool use, area decision-maker
- c. Tabled

13. Hosting website (and other programs) on commercial site

- a. Board voted yes to host our website commercially.
 - i. Linode: \$10/month for 2GB virtual server - favorite site so far.
 - ii. Timm and Grant will do the research
 - iii. Let's vote on site, assign migration or ask for help
 1. Board voted to go with Linode.

14. Broken Tools

- a. Is anyone checking the security footage to see if
- b. We could set up "broken@thebodgery.org" email and put up signs
 - i. Board says yes!

15. Better Outreach to Underserved/Underrepresented Groups

- a. Suggestion to make specific outreach and do specific marketing pieces aimed at women, LGBT community, and people of color
 - i. In places where traditionally underserved/underrepresented makers hang out
 - 1. Eg sewing shops, textile arts, yarn/knitting shops, etc
 - 2. LGBT places..? Partners?
 - 3. Places for people of color? Partners?
- b. Tabled until next month

16. Develop a marketing plan

- a. Hey, we talked about getting together a group to do that...

17. Education Committee

- a. Carolyn said she'd create/facilitate this, but has been busy and will be until January. Tony is also interested, and had a busy summer too. Leslie Iwai (new member) also interested.

Minutes

7:05 pm - Begin. Financial update.

9:15 pm - Motion to adjourn. Motion passes.