

Board Meeting Agenda (and Notes)

December 20, 2018

Meeting called to order at:	1900
Attendance:	Roger, John, John E., Gaelen,
Board members present:	Grant, Sean, Luke, James, Ken, Cassie B, Sylvia

Treasurer's Report

Member level composition

Current members: 148, includes: 101 Regular; 13 six-month; 1 twelve-month; 12 Student; 9 Seniors; 5 Starving Hackers; 1 scholarship; 4 family/spouse; 1 Google employee; 1 Premium. Not counting: 15 pending(!); 2 unpaid keyfob. Note: one 'lapsed' member is intending to rejoin, so is counted as 'pending' (12/20/18)

Membership Growth

Since the last report, we've added 16(!) new members and lost 8

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

Treasurer's Report: Board approves after discussion on various items.(12/20/18)

Member comments (10 minutes)

none

Old business

Moving Update

1. OM Station

- a. Draft lease as of Thursday afternoon:
<https://docs.google.com/document/d/1WpIngFj-l5SiTmxG6toEoAobaY-eM4BPRicaZVo-m40/edit>
- b. Grant waiting on final quote from Supranet
- c. MAJOR concerns
 - i. ID things that need to be changed

- ii. Jessie Augustyn - Member lawyer - ask to look over or direct us to a lawyer that specializes in real estate practice.
- iii. Dan and Nate at Rabin still need to look it over.
- d. Cost
 - i. Rentable Sq Ft - they figured out the actual square footage - the lease list approximations, so these could change.
 - ii. What we pay monthly is what they expect the cost to be monthly, so what winds up being the total cost at the end of the year may be billed or refund to us.
 - iii. https://docs.google.com/spreadsheets/d/1Dciov0tnDyNF3LrQcTOlw3MS16c9BxBGFqDV02Y_hyU/edit#gid=2103485709
 - iv. Potentially renting smaller spaces (bench space) in addition to studio spaces.
 - e. Inform membership about lease and inform we are closer. Gauge interest in studio spaces ~\$175/month for 6 months (that includes membership fees).
- 2. **Northside Town Center**, between 2901 and 2911 N. Sherman Ave
 - a. Grant is ready to request a Letter of Intent from Rockwood Realty based on the state of the OM Station draft lease.
- 3. **Location comparison document**
 - a. <https://docs.google.com/spreadsheets/d/1WIXtoCX2HHsFmdqV2hf34gRCaOA8OJyH0m2Jo0dYZsE/edit#gid=0>

Investment suggestions/eventual credit utilization prep

- 4. Action items for this meeting:
 - a. **A motion that the Bodgery open a money market account at UWCU**, and move the (entire) emergency fund to it. **Board approved** this, Sean will work on it.
 - i. Grant and Sean set this up on Dec 18th.

Orientation/Onboarding committee report (10 minutes)

- 5. Report from James
 - a. James acquired a read-only API, so that Erik could start building something now. That allows us to build what's essentially a (parallel) dev/test version now, so that it'll be ready once we move.
 - i. Meeting Monday, Jan 7 at 6pm to discuss this.
 - b. There are critical issues (door locking/entry) that need to be resolved prior to a move, so we can actually get members in and out.

New business

Woodshop Petition to request purchase of a new SawStop table saw

1. 30 people that want this per petition, table saw most used tool in entire space, broke yesterday, safety big concern.
2. Sawstop is a table saw with a safety feature that stops and retracts blade when it touches skin - does destroy the blade.
3. Does not provide safety features for kickback
4. Features/notes about options
 - a. Real safety triggers replaced by manufacturer (~\$60)
 - b. 1.5 (\$2k) or 3HP (\$3k+ probably 3.4-3.7) motor options (or a 5 or 7 HP industrial models)
5. 60% of what is getting cut in shop is exotic hardwood
6. If purchased, keep the Steel City as a backup - There is a larger (higher horsepower) saw in storage
7. Would this create a change in liability insurance?
8. Consideration - If a person false triggers the blade, they replace it.
9. Why not consider having the Bodgery match everything raised by the members who are interested in contributing to the cost.
10. Vote to redo the tool wish list and put it out to the membership to prioritize - passed
11. Should we ask membership to vote on
 - a. Does the Bodgery pay for a SawStop now ~ \$3600
 - b. Fundraise for half and match ~ \$1800 with Bodgery matching \$1800
 - c. Postpone and purchase post move.
12. Instead of sending this vote out now, wait to receive input back from membership on the studio space rentals, before making decision on SawStop.
 - a. Table membership vote on SawStop until we receive adequate interest on studio space (7)

Accounting report

- [Treasurer] How do we want to interact with (numbers4nonprofits)folks (report? meeting?)
 - Sean to send a summary of the suggestions to the Board and interested individuals.

Formalizing/adding direction to donation process

- [Treasurer] Is there a better way to handle donations? There doesn't seem to be a memo line for consumables (through our donation page), e.g.
 - Paypal form needs to be edited - Sean and Grant to do.

Creation of an Accomplishments page

- [Treasurer] would anyone like to help me come up with an 'Accomplishment page?' highlighting how many people we've helped - guests - projects - Ways we've improved the community? Just a one or 1/2 page summary. From there it's easier to apply for grants / funding. (update: see John's email, example from other maker space (their annual report))
 - Everyone interested to start a group chat in Slack.

Google funding is over.

- [Treasurer] I will have a report next meeting
 - Place a shout out on web site to Google - John E will post it if Gaelen writes it up.

Suggestions for formalizing our purchase process:

1. Though the board has been operating in this way for as long as [Grant] can remember, he would like to see it established as formal policy in the wiki:
<https://docs.google.com/document/d/1FLUPLGg0d-D21oRV375PkEsiX1xHaCdTldaeOgDHt1U/edit>
 - a. Various suggestions were made for changes.
 - i. https://docs.google.com/document/d/1kIIE8IaSFa9KVJVQ4pZ_MQblgSEKI_VLkxu7iOFr6bwA/edit
 - ii. Changes approved, budget to areas to be determined after area captains meeting in Jan.
 - b. It was decided that the discussion should be continued at the next meeting, and a request was made for proposals to be submitted prior to the December meeting.

Re-assignment of Social Media duties? (5 minutes)

- a. It sounds like Katie will be moving and leaving the space in the near future?
 - i. We should find a successor while we can, to have them up to speed by the time the move occurs.
 1. Grant will solicit membership to do this.

Adding locks to tool fee collection boxes? (5 minutes)

- b. It was expressed that we should start adding some locking feature to all of our cash collection boxes.
 - i. Key or Combination? Area Captains are split 50/50 on it, only reason given that was deeper than opinion was that not everyone could easily read combination locks. McMaster Carr sells key-ed alike locks pretty cheaply in bulk.
 - ii. Key-ed like locks

Recap of Community Meeting

Tabled till Jan

Meeting adjourned at: 9109