

Board Meeting Agenda (and Notes)

June 21, 2018

*Attendance: James, Sean, Myranda, John E, Grant, Sylvia, Ken, Luke, Cassie, John L.
Board members missing: none*

Treasurer's Report

Member level

Current members: 126

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

Board reviewed Consent Agenda above (Treasurer's Report)

Consent Agenda: Board approves after discussion on various items.

The board discussed a potential need for an annual audit by an external firm, or a 'second set of eyes' in the membership to review transactions/books quarterly.

No action was taken, food for thought.

New Business

Board Transition

Welcome to the new board! Thanks to the departing members.

Has the new board decided on their officers/roles? Yes.

President: Grant

VP: Luke

CEO: James

Treasurer: Sean

Secretary: Cassie

Directors at Large: Sylvia, Ken

These will be announced by the board soon.

New board members have been added to "board@thebodgery.org", to a new private slack channel, and to the wiki.

Extracting John E from prior roles (John, 10 min)

A list of John's roles was emailed to the board. There was discussion about which of those roles are still appropriate for him, and that he's able to continue.

- ~~"contact@thebodgery.org" email recipient:~~
 - Grant is added to join James, and John will be removed
- Orientation person (Friday nights): As he's willing to help.
 - For next meeting: Board wants to add multiple orientation people in addition to John
- ~~Back up Treasurer (access to Xero, UW Credit Union, the treasurer@ email, and has a debit card):~~
 - Board wants to limit access to bank account and treasurer email to the current treasurer and president
 - For next meeting: Sean will start scheduling a meeting with previous card holders/bank named parties, to get everybody in a room and make the changes
- Friday night host: As he's willing to help.
 - Recruit more people from the membership to help with hosting
- John is the only FB admin left, and has access to Instagram, Twitter, etc
 - Katie has offered to take lead on social media, and John/Myranda will get her added to the accounts
 - Board approved allowing Katie to set her own title for this work, with approval from the board.
 - For next meeting: Set up a shared password system (LastPass?), so that multiple people can upload to our social media accounts
- ~~John holds our domains on his web host, and sets up emails/forwarders at those domains:~~
 - We need to set up a domain registration account and transfer notes
 - For next meeting: set up time to do this with John
- He has access to the google calendar: As he's able to help.
 - Grant also has access to Google Calendar (Luke pointed out 6 people have access in total)
 - For next meeting: identify people that can help with events management, eliminate people not interested in doing that job
- John is the primary contact with our current landlord:
 - Ok to continue until we leave, but Grant can take this on, if need be
- Primary contact with OM dev's
 - He'd like to keep that until the new lease is signed
 - Board agrees to leave this with John with the expectation that we get a email/Slacked report at least monthly prior to the board meeting

Cleaning up changes to standing rules by the board (Grant, 5 min)

Several changes were made to policies during board meetings. Are they all recorded in the Standing Rules and Orientation sheet?

Perhaps worth asking someone to review past two years' minutes, and make sure?

1. For next meeting: set up lock on Standing Rules wiki page with access restricted to board members.

Ending our lease at Robertson (John 5 min)

John contacted Kathy Gargano, and she agreed to a month-to-month lease, starting July 1st, with no higher cost. (In the past, a month-to-month carried a higher rent). This lease addendum might need to be signed, but we do have a verbal agreement, and that's worked well in the past. John also let Kathy know that our best guess is a Sept 1 departure.

OM Update (John 5 min)

John heard from the new owners, requesting a meeting next week, when they are in town. Grant might be able to attend as well.

The new architect submitted a proposal for our part of the building, with some valuable additions to our previous SketchUp version - adding a front door that enters the woodshop (for fire exit reasons, we'd imagine), adding a hallway and door from the Clean Room/Electronics Area into the Shop side, and a new place for bathrooms - where the previous welding room was. They also added full walls for the shop areas (like Welding, Machine Shop, etc), which aren't necessary, add cost to the landlord, and limit our flexibility in the future as things change. Our negotiations will include not building those.

The owners believe that we could have access at the end of August (which seems highly unlikely to us). We'll see how things progress. The only remaining issue holding up a lease is the price and lease term, which hopefully will be addressed next week after the meeting.

Prior/Recurring Business

Bylaws Change re Board Term Extension (John, 5 min)

Are the bylaws officially changed? Not yet. John will find a Word version of them, and Grant will make official changes.

For next meeting: Grant will add this to the Standing Rules

Booth Display - Commissioned Works follow-up (James/Sean 5 min)

Board approved spending funds on commissioning projects from members, to be used in our booth display. Ideas:

- Peter's Dragon
- Woodshop item(s)

- Mark D's metal sculpture (desktop sized)
 - Crafters have several items they could provide
- James will get 'bids', and come back to the board for approval on them.

Also, Sylvia brought up the need for vertical display, proper item or area signage, etc.

Upcoming fairs (John 5 min)

- Willy St. on Sept 15-16, 2018
Sean will reach out to the Commonwealth folks to submit our application.
- Milwaukee Maker Faire on Sept 28-30
Paperwork has been submitted. Planning?

Membership Committee

Roger was approved to organize a Membership Committee, which will:

- Report to the board at monthly board meetings, and make recommendations for policy changes
- Be in charge of guest and new-member onboarding processes/policies
- Arrange with the board to designate people to make new key fobs. Non board members must be approved by the board.

→ Any movement on this? Not so far.

Community Building

- Continue to have events that are just fun (provide value to members, don't ask anything from them), with the goal of strengthening the social bonds between us.
- Hold meetings/events that are area specific (Woodshop, Craft, etc), as members may feel more invested in an area of interest, vs "the whole Bodgery"
- Show and Tell events?

Board meeting was adjourned at 8:57 pm