

Board Meeting Agenda (and Notes)

May 20, 2021

Meeting called to order at:	7:04 PM CDT
Board members present:	James, Sarah, Bill P, Jared, Sylvia, Timm, Puja,
Others present:	Dwight, Ken, Eric, Bob, Joe, John W, Janine, Johnny, Matthew, Jack, Cassie, Barret, Jim, Ron, Lori, James, John E, James E, Martha

Treasurer's Report

Member level composition as of May 18, 2021

MEMBER COMPOSITION	WILD APRICOT	MEMBERPRESS	TOTAL
REGULAR	103	99	202
6-MONTH	2		2
12 MONTH	13		13
FAMILY MEMBER	11	4	15
SENIOR	27	36	63
STARVING HACKER	2	3	5
STUDENT	20	20	40
6-MONTH STUDENT	1		1
Total	179	162	341

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

Treasurer's Report: Board approves after discussion on various items.

Treasurer Notes:

- 2020 taxes are filed and accepted by the IRS.
- 2021 Wisconsin Department of Financial Institutions Form 5-Domestic Non-Stock Corporation Annual Report has been filed.
- The Occupy Madison folks have been paid for March and April. They will be paid for May at the end of the month.
- Security deposit for Suite B was mailed Tuesday.
- Members in WA are not being updated. Once they switch over they are archived in WA.

Studio Update (No updates: Jay Larson)

Member Input and Discussion (15 minutes)

- John W: possible dates for Dane County - we will be discussing that as our first business item :)

Priority Business

COVID

- Dane County Mask Mandate:
 - Mask mandate will be dropped county-wide on Tuesday, June 2
 - County estimates that 75% of eligible population will have first dose by then
 - We can come up with our own policy. Approaches:
 - Continue to require masks, at least for a while (2 weeks more? Specific county vaccination rate?)
 - Drop mask requirements for vaccinated members
 - Members to voluntarily offer a copy of their vaccination cards?
 - Honor system?
 - Drop mask requirements entirely
 - Woodshop to continue with masking policy until further notice
- We do not want to police masking in the fact that if someone wants to wear a mask, we do not tell them that they need to take it off/don't need it anymore
- JimV - if we're in the woodshop late at night, only one person, can we have a person limit for wearing masks? Such as if there's only one person in the woodshop late at night and the door is open, is a mask needed? Setting a specific policy?
 - We are delegating to the area captains for decisions on masking in specific areas
 - Jim is a team player but wants to note that actually wearing a mask can fog up glasses and make working in the woodshop more dangerous
- Timm - after June 2nd as the county drops their mask mandate, fully vaccinated people can be maskless (honor system), but instructors and area captains can set restrictions and we're not going to harass folks about it.
 - Seconded: Jared
 - CDC guidelines are for fully vaccinated, 2 weeks after your shot

- New members : still capped at 9/week ?
 - 9 is a good amount to handle at once, regardless of covid
 - Offer a second orientation night? (Timm: not it!)
 - Reach out to organizations to get a more representative membership. John and others suggested reaching out to Black churches, Urban Triage, Centro Hispano of Dane County
- Bodgery tours:
 - Started small, getting larger
 - 5 pm at Fridays (woodshop is empty)
 - If it's not empty, drive them through and describe on the other side
- Classes - Post June 2nd
 - Instructors set their class sizes
 - Ken has not been getting classroom requests-Timm interested in giving a class. Ask JimV if he wants to give a Fusion 360 class (Puja will follow up with Jim). Roger?
- Guests
 - Current policy to allow "1 guest/member if absolutely required"
 - Update: Timm - remove the "if absolutely required"
 - Puja - 2nded
 - Motion passes
- Still no public nights :(: to revisit next month at the Board meeting

Annex Expansion

- This will be a lease amendment, adding 7,840 sq ft to our existing 13,590 sq ft lease
- Lease signed: James to update
- Time estimate after LOI agreement: ?
- Waiting to hear back from Rabin regarding wood storage and spray booth etc.

Facility Planning

- Board members reviewed preliminary options on 2/16
- Area captains reviewed preliminary options on 2/23
- Members reviewed updated preliminary options starting 4/12 (on slack/website)
- **First members zoom input meeting happened on 12 May 2021**

Summary of the May 12, 2021 Bodgery Expansion Planning Meeting

Expansion ref docs: <https://www.thebodgery.org/woodshop-expansion-options/>
<https://www.thebodgery.org/bodgery-expansion/>

There was a Bodgery Expansion Planning Meeting on the evening of May 12. Eighteen people were in attendance. Notification of the meeting was previously provided on the Slack #announcements channel and #bodgery-expansion channel.

The first Bodgery expansion decision being tackled is where an expanded woodshop should go. The woodshop has experienced a lot of growth in usage. Being a large space, this is being decided first. Consideration has been given to:

1. Using all of Suite B, the 7,840 square feet of expansion space next door, for the wood shop. This provides excellent dust and noise separation from the rest of the shop. General consensus was that this amount of space for the woodshop limits expansion for current areas and addition of new areas.
2. Using a part of Suite B next door for the woodshop. A dividing wall would be needed for dust/noise separation between the woodshop and other uses in Suite B. The conclusion was that this has no

advantages over other options but has the disadvantages of putting in more infrastructure (a large dividing wall, a lot of electrical, HVAC changes).

3. Woodshop expands into the big shop to Truss 16 which is located in the middle of the current CNC area. At the meeting it was stated that this option isn't enough space for the woodshop. No one advocated for this option.

4. Woodshop expands into the big shop to Truss location 16.5 which is located between the CNC and machining areas. This option has the best space utilization of all the options because it provides the woodshop a good amount of space but does not affect the machining area. This was the preferred option of the board and the woodshop area captains going into this meeting. But then the next option won out.

5. Woodshop expands into the big shop to Truss 17 which is located in the machining area. Aligning the new woodshop dividing wall with a Truss (16 or 17) has mechanical and aesthetic advantages (truss above, no windows on the side). At Truss 17, the two heaters in the big shop are split into rooms that are 3/7 and 4/7 of the big shop where previous options have a less balanced heater load. The disadvantage of changing the machining area footprint can be alleviated by moving the machining area to Suite B.

Currently, the leading proposal for woodshop is the last one listed, expanding to Truss 17. Once this basic decision is made, more detailed planning of other areas can be done. And the clock is ticking. The lease is signed. The landlord is contracting to make repairs and changes to Suite B, including installing doors between Suite B and our current space (Suite C). But it will take a couple of months for the contractors to get the new space prepped for us. Expect more planning and decision making soon. The best way to stay involved and up-to-date is to subscribe to the Slack #bodgery-expansion channel.

- Video of planned expansion: Bill P (expect is by ?date): Will get together with Jack Ryan and get the video set up in the next couple of days
- **Second members meeting: should we set one up soon?**

Membership Management System: Wild Apricot → MemberPress

- Migration started 2/16/21. About one-third of monthly members have migrated.
- Events management has been worked on.
 - We no longer have a waiting list, looking into other options

Communication

- **Email blast in next week or so to include:**
 - Make48 updates
 - Expansion planning meeting summary
 - Mural vote results
 - Next membership meeting day for Bodgery expansion (are we supposed to vote on Truss 17?)
 - Update Slack and operating system on phones/computers (~15 members might not be able to slack soon)
 - May 20 board meeting summary

Other Business

- Machine Shop gantry : rented and action completed on 24 April 2021
- Back door security/Door bot
 - Completion: possibly looking at next week (27 May 2020)
- Make48:

- Board reps met Make48 on 27 April 2021
- Board vote: 18May2021. Board voted to host Make48 in August 2021.
- Update by: James P, met 19May2021
 - June 19th- casting call @Bodgery
 - Theoretically we may possibly/could be/maybe get 'tools' :P
 - Bob M: Do they schedule when teams come or will there be 100 people milling around?
 - James P: to follow up with Make48. To allow for the shop to plan beforehand.
 - Make48 has staff , but would like the Bodgery volunteers to augment their staff
 - JohnE: Proprietary rights, photos of the event? (Photos are Intellectual property of Make48)
 - Media Kit: sent to the Bodgery email!(puja to get from James)
 - James will be receiving a scheduling tool so we can start informing and signing up volunteers
- Slack updates (Update Slack and operating system on phones/computers (~15 members might not be able to use slack soon))
- Cameras in shop area
 - Need more to monitor machining and metals area: have space to add 4 more cameras in the current system. Might/Will need to upgrade the system with the Annex
 - Can we have a couple more people have access (share workload)?
 - Currently Bob M and James P have access. James is okay continuing with how things are.
 - Privacy concern
 - Door bots: the new one will log its position
 - Fob interlocks/switch: install two prototypes (Mark and Jack Ryan)
- Member storage
 - One member = one member storage space (~2x2 sq ft.)
 - Recently it was found that multiple members were using more than one shelf
 - New policy: pay for extra shelves (i.e if you use/want >1 storage space)
 - New tracking category for additional storage in Xero
 - Mark P to follow up with other members.
- Project parking
 - Bursting at its seams *song lyric*
 - Allow only active projects? (lots are inactive but keep renewing permits for months!)
 - What should we do about potential projects?
 - Should we ask people to move lumbar to woodshop's material storage?
 - BobM: They're okay with moving material storage to woodshop area.
 - JimV: will we be adding more space for storage with the Annex? (Answer: YESSS!!!)
 - Extra member material storage: paid storage

MINUTES:

Meeting adjourned at: 9:27 pm CDT

Chat transcript:

From Bob Meyer to Everyone: 07:19 PM

I'm on the annual plan and will switch even though I'm not up till October or something.

From Cassie Brown (she/her) to Everyone: 07:21 PM

I switched, but realized David has not. How does he do this? I know there was a link sent out months ago, but not sure he can still get it

From Puja B to Everyone: 07:22 PM

Thanks Bob!

Cassie, I'll text you on slack.

From Cassie Brown (she/her) to Everyone: 07:22 PM

Thanks!

From James Pittman to Everyone: 07:23 PM

<https://mms.thebodgery.org/legacy-membership-system/>

From Bob Meyer to Everyone: 07:26 PM

James could you make the document a bit bigger?

THanks!

Bad eyes Bob

From Eric Renfert to Everyone: 07:30 PM

as a new member, happy to do whatever it takes to get into classes and get rolling

From Bob Meyer to Everyone: 07:45 PM

No word from DHS on when we will be back in the office and what level of masking/social distancing yet. We do follow CDC guidelines so probably in the next week I should know more.

"We support members who choose to continue to wear a mask. Individual areas and classes may require masks at their discretion."

From Cassie Brown (she/her) to Everyone: 08:01 PM

We will just silently judge you

From Cassie Brown (she/her) to Everyone: 08:12 PM

I'd like to see some form of volunteerism or shop work tied to membership. This may mean getting creative in how people do that.

From Puja B to Everyone: 08:13 PM

Yeah, we should.

From Eric Renfert to Everyone: 08:20 PM

Are there people interested in running a second night of orientation if Timm is not?

From Cassie Brown (she/her) to Everyone: 08:21 PM

Once I know my work situation, I would be willing to pick up a night or two on a monthly basis
It would be great to have a group of people train to run orientation that could rotate in and out

From Puja B to Everyone: 08:21 PM

Yeah. Wasn't it like that pre-covid?

From Cassie Brown (she/her) to Everyone: 08:21 PM

Not a large group

From Ron and Lori to Everyone: 08:21 PM

Could we set up special meeting with the Alders to visit the Bodgery. Not sure if that has been done previously.
They are probably In touch with there constituents and can pass on the excitement.

From John Eich to Everyone: 08:26 PM

The Bodgery alder is Syed Abbas

<https://www.cityofmadison.com/council/district/?district=12>

From Timm Murray to Everyone: 08:26 PM

<https://www.cityofmadison.com/Council/councilMembers/alders.cfm>

it's a more diverse group than you might think for Madison

From Puja B to Everyone: 08:26 PM

Thank the good lord

:P

From Cassie Brown (she/her) to Everyone: 08:27 PM

Better than I thought it was, I will painfully admit to not knowing who is who outside my district (Currie)

From Puja B to Everyone: 08:50 PM

Sarah C, did you mean Centro Hispano of Dane County? I'm making a list

From Cassie Brown (she/her) to Everyone: 08:51 PM

That was me and yes

From Puja B to Everyone: 08:51 PM

Thanks. Sorry :)

From Cassie Brown (she/her) to Everyone: 08:51 PM

np

From Puja B to Everyone: 09:00 PM

Hold please

From Puja B to Everyone: 09:08 PM

Isn't that why we have the Wyze cameras :D

From martha downs to Everyone: 09:23 PM

Re: project parking...perhaps have a maximum length of time

From Puja B to Everyone: 09:28 PM

There is

No one is following it