

# Board Meeting Agenda

March 21, 2023

Meeting called to order at:	17:03
Board members present:	Timm M, Mark P, Puja B, Sylvia L, Tona W, Eli W
Others present:	Karen C, Zeb A, Wilma M, Mark M, Sam S, Jay L, Cassie B, Johnny Y, Dwight J, Hannah, Randy N, Ginny O, Janine W, John W, Rob S

## Treasurer's Report – February 2023

### Financial Notes:

- Transferred \$30,000 from Money Market to Checking to cover the \$45,357 CAM landlord payment that they will cash in March
- We now have an accounting firm working with us.

### Member Levels

- Current membership is: 534 (-16) – Feb:550 Jan:534 Dec:517 Nov:504 Oct:488 Sep:? Aug:467
- 11 new, 34 canceled, -23 net additional subscriptions in the last 30 days. This includes memberships, studios, carts and shelves.

### Discussion Notes:

-

### Studio Report

	Revenue	Studios
Clean room	500	4.0
Classroom	698	5.6
Big Shop	1050	8.4
Annex	2312	18.5
<b>Total</b>	<b>\$4560</b>	<b>36.5</b>

- All studios rented (same as last month)
- 13 people on the waitlist

### Discussion:

No changes

## Member Input and Discussion (15 minutes)

No input at this time.

### Priority Business


#### 1. Proposal to close Bodgery to Personal Projects/Non-Workday Projects during Bimonthly Workday

- a. It's really difficult to work around people who are doing their own projects
- b. Close the Bodgery from 9-2 PM for workday once every two months
- c. That's only 5 hours/half day

Discussion:

- Karen: What about areas that don't have workday projects
- Zeb: Seems a bit extreme
- Sylvia: Would that include people in studios? They wouldn't be in the way
- Karen: Other people donate their time outside that schedule (Tona is a Board member and needed that time to prep for an art show)
- Eli: Maybe have a Bodgery workday task to belong to a point person who will politely ask people to move if they are in the way and other volunteers don't want to ask
- Zeb: Add wording to tell people to stay out of the way
- Janine: Make a statement at the front door that it's a workday, and workday takes priority so you may be asked to step aside

#### 2. Discuss criteria for re-opening to new members

- a. Volunteer staffing level?
- b. Financial level of at least 450 members?
- c. Other?
- d. Area crews
  - i.  Bodgery Area Crews

Discussion:

- Mark P: Wanted to clarify that the cap is only until we figure out how to restructure
- Timm: Leaderboard or points system for the Kanban board
- John W: Volunteer hours
- Karen: How to track that without creating more work?
- Mark P: Volunteers have been overwhelmed, which is why we capped membership. But what would we need to do to get that done
- Puja: Nothing has changed
- Karen: Need a list
- Under the assumption that orientations and tours were the reason we stopped membership
- Mark P: James is willing to do tours every week except the first Friday of the month and Scott is usually around to orient people as well
- Puja: James's willingness to do tours is contingent on the weather, also we still had to pull in people last minute every single week to see who would do orientations

- Wilma: Channel for a before and after picture when people do volunteer tasks so it becomes a social motivation and feel good thing
- Timm: Have people during orientation join a working group
  - Several people chimed in to say they like this idea
- Ginny: Lived in a co-op for several years. Had maintenance hours. You could go into debt in maintenance hours and then come to a workday and then get your work in. Or get surplus of hours. So then someone's maintenance hours could be keeping track of maintenance hours. Some people volunteer a lot and use the space a lot, and some people who use the space off and on who can come in and still get their hours in.
- Zeb: Good idea but would need a reliable and easy to use system
- Timm: Can adjust area budgets to allow ACs to have pizza parties/subs for their volunteers

What can we do that will help make things better to where we can open again: Karen

1. Make signage for areas that say "You need General Area Orientation Before using this Area"
2. More clearly mark yellow and red tools with signage about required training
3. Take before/after photos around the shop

### 3. Request of up to \$350 to extend shop-wide air in the Annex

Mark makes a motion to approve \$350 to extend shop-wide air in Annex

Puja seconds

Motion passes

### 4. Photography/Video/Voice Recording at Bodgery without permission

- a. Recent events where this happened:
  - i. Jay's work was photographed and published on the news
  - ii. A member was photographed without consent and posted to Slack
  - iii. A member used the Wyze cameras to talk to/listen to people in the 3D print room, which is weird.
  - iv. Proposal to add to the standing rules that no photography, video, or audio recording will be allowed without explicit permission of the person whose work or person is being photographed or recorded.
- b. However, Glass ~~and Ceramics have~~ (see comment below) has private camera/audio recording
  - i. If AC cares about personal equipment that much then they should take it home and the Bodgery should own that equipment
  - ii. Or Bodgery should supply camera/surveillance
  - iii. Or make it clear that anyone who uses the area consents to being recorded
  - iv. Or everyone should have access to camera footage (like 3D printing)
  - v. (I personally think video is fine; audio recording isn't. This is because the shop cameras do video recording but no audio. For privacy reasons)
- c. Comments from Adam Jablonski (I don't think I'll be able to make the meeting):
  - i. Wyze camera is intended to cover what I saw to be a blindspot in the Bodgery's camera system in the glass area. Will the new camera system cover this area better? If this camera can cover the area, then I have no need for my camera.

- ii. Intent is mostly to make sure that only qualified people are using the equipment and are honest about the time they use the equipment since it's pay by the hour to cover consumables. There have been instances of people using the equipment who are not certified. These instances have been few and far between though.
- iii. The intent is also just to keep an eye on equipment on loan from others and also Bodgery owned equipment - though this hasn't really proven to be much of an issue. There have been no instances of gross equipment misuse or stealing.
- iv. Camera currently does record sound - this can be changed. I can also open access up to the general public.

Discussion:

- Johnny: The Wyze belongs to Johnny but it's administered on the Bodgery account (it's on loan)
- Puja: James set up the Wyze, not on the meeting
- Mark P: Currently we have three Bodgery administered and owned cameras that monitor people areas: in the clean room, woodshop and overhead door purposely set up to not record
- Glass is the only area that has audio recording on its Wyze cameras
- All the Wyze cameras still have microphones that can be accessed

Eli makes a motion to add to the standing rules that "no photography, video, or audio recording will be allowed without explicit permission of the person whose work or person is being photographed or recorded."

Tona seconds

Motion passes

Eli makes a motion to take SD card out of glass Wyze camera, and take it down until it is administered by the Bodgery account

Puja seconds

Discussion: Mark clarifies that we will ask Adam to do these things first

Motion passes

## 5. Updated policy for minors

- a. [https://docs.google.com/document/d/1bdwmwJxdoUi64YolhRpp\\_qZHZGnvNOOnRJK8jPsWLCbM/edit?usp=sharing](https://docs.google.com/document/d/1bdwmwJxdoUi64YolhRpp_qZHZGnvNOOnRJK8jPsWLCbM/edit?usp=sharing)

Discussion:

- Cassie: <8 must be accompanied by adults 8-10 can be in a different room and checked on every 30 minutes 10+ can be checked on every hour, and they must be in a specific area. Adults must label their kids, not something that is intended to leave kids in the shop while you work all day. For adults who need to run errands at the Bodgery temporarily but also responsible for childcare. Kid's poor behavior will reflect on adult, and parent should be aware and honest about child's character
- Mark P: If a child is 8 years old do they follow the <8 y/o rule or the 8-10 rule
- Document edited
- Sylvia makes a motion to accept this new policy
- Puja seconds
- Motion passes

## 6. Bodgery safety walkthrough with city

- a. Met with 1901 to handle items

Discussion:

- Timm, Mark, Eli met with 1901 to discuss kiln venting specifications in jewelry and ceramics (need manuals)
  - GC talked about hard venting the laser cutter. Probably not necessary but city inspectors like it when a professional does it
- Wilma offered to do the floorplan and look for documentation
  - Timm will be in touch for documentation, the floorplan is already pretty much done

## 7. Moldmaking Area Proposal

- a.  Molding/Casting Area

Discussion:

- Karen: Carpet squares can just be pulled up, no tile underneath it, no need to put tile on top of it
- Timm: Board will take this under advisement, there has been a mold making area in the past but the AC stepped down

## 8. Pizza Party and State of the Bodgery Address

- a. April 22
- b. Record the address for those who can't make it
- c. Can we get some kind of PA system setup?
- d. If there's anything area captains or others would like to be included, please let Timm know

Discussion:

- Cassie: How big are you willing to deal with? Have a big speaker in storage

## 9. Screen Printing Purchase Request

- a. Screen Printing would like to purchase 10 (20x24) screens. This will accommodate t-shirts and smaller prints. This is the most common size in use. Screen Printing would also like to purchase (4) 23x31 screens for posters as well as larger t-shirts.
- b. The space we have most readily available to store these screens is under the table. We need to build vertical slots that the screens can be stored in. I would like \$100 to do this.
- c. We need another 2 set of clamps (we have one set now) @ \$30 (for a total of 3 sets) plus having a couple of unwarped board2 (~21"x24" thickness of 3/4") to attach the clamps onto and move about freely on the table would be helpful. (\$36 for 4x4 plywood at Home Depot)
  - i. 10 (20x24) screens @ \$36 each = \$360
  - ii. 4 (23x31) screens @ \$44 each = \$176
  - iii. Plus approximately \$28 for tax
  - iv. Shelving for table \$100
  - v. 2 sets of clamps \$30
  - vi. 1 4x4 plywood \$36
  - vii. Total requested \$730

Discussion:

- Ginny: We anticipate that people will use the class more with the classes every month
  - People want to use screens for shirts

- Want to have a binder system where people can check out screens for a month
- No storage space really, just the table, want to make some shelves so the screen can be stored underneath
- Most people will be doing one color per screen, so if you want three colors, you want three colors per screen
- Screens will be checked out like it's a library, and consumables would be charged for
- People would provide their own ink, tape, positives
- Can buy screens from Atlas, because if the screen rips, they will buy back the frame and give you a new one at a discount

Eli makes a motion to approve \$730 for the screenprinting area

Puja seconds

Motion passes

## Other Business

### Board Slack Votes

- 02/22/2023: Approve purchasing up to four 4'x6'x2' shelving units at up to \$130 per shelving unit for member shelving?
  - Approved
- 03/03/2023: Approve \$120 for printing of 3 posters (concerning aerosol use) as asked by Mark M. He said ~35\$/print + add taxes.
  - Approved
- 03/04/2023: Ban member from woodshop for repeated safety violations and after repeated remedial work with area captains?
  - Approved
- 03/07/2023: Approve \$550 for purchase of 8 stackable stools and two heavy duty extension cords for the Shop Classroom?
  - Approved
- 03/08/2023: Approve \$225 for tax accounting bill, and up to an additional \$3k for future services?
  - Approved

**Meeting adjourned at: 8:20 pm**

**Next meeting: 4/18/2023**

MINUTES/Zoom Chat:

19:18:54 From Wilma McAfee to Everyone:

What system do you need up and running?

19:22:50 From Karen Corbeill to Everyone:

Here's a spreadsheet where we started a list of tasks that need to be done regularly around the shop.  
[https://docs.google.com/spreadsheets/d/1MYNPqP1JBYIrcIZDSCezg1ADv1\\_IIW7gM5gGvj8yIrU/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1MYNPqP1JBYIrcIZDSCezg1ADv1_IIW7gM5gGvj8yIrU/edit?usp=sharing)

19:23:00 From Karen Corbeill to Everyone:

Please contribute anything you see missing that you can think of.

19:23:02 From Sylvia to Everyone:

My computer kept throwing me out.

19:25:29 From Cassie Brown (she/hers) to Everyone:

We also had a rash of new members that came in and despite not using an area decided they needed to be checked off on every area, which I know for me was a bit of a strain.

19:25:49 From Cassie Brown (she/hers) to Everyone:

Also, slowing the influx of people wanting WS orientation was a goal of halting membership

19:28:03 From Cassie Brown (she/hers) to Everyone:

Wilma, you will need to just jump in and try to bust into the convo.

19:30:05 From pbasu to Everyone:

Have not,

19:36:35 From Janine W (Madison Wisconsin) to Everyone:

Any idea what percentage of our current members are on slack?

19:37:02 From The Bodgery to Everyone:

close to 100%, but \*active\* on slack is a different question

19:37:03 From Cassie Brown (she/hers) to Everyone:

on or active on Slack?

19:37:41 From Sylvia to Everyone:

That's the thing - people are added to Slack but don't use it.

19:39:55 From Janine W (Madison Wisconsin) to Everyone:

Does orientation normally include an intro to slack?

19:40:14 From The Bodgery to Everyone:

we give them an invite and tell them it's the best way to ask for tool signoffs

19:45:39 From pbasu to Everyone:

Karen, let's meet up sometime next two weeks and talk further. in person. I'm interested in having a bunch of reliable group

19:46:45 From Janine W (Madison Wisconsin) to Everyone:

Karen....contact John to help on a crew.

19:46:52 From Cassie Brown (she/hers) to Everyone:

Karen, please do message me. Sorry, only half paying attention atm

19:50:46 From Rob S, 3d-Printing to Everyone:

I also think we should share access to the Wyze cams without giving everyone the same username/password

19:50:58 From Rob S, 3d-Printing to Everyone:

because it's impossible to limit access to stuff like the mic

19:51:18 From Rob S, 3d-Printing to Everyone:

Is there a way to control that stuff with Wyze? I'm actually not sure currently

19:53:52 From pbasu to Everyone:

Woodshop does

19:54:17 From pbasu to Everyone:

Very helpful when you want to go in to see if its crowded

19:54:46 From Rob S, 3d-Printing to Everyone:

They're in Woodshop, Overhead Door (Looks at screenprinting), Main Shop, Clean Room, Kiln, & 3d

19:55:19 From Rob S, 3d-Printing to Everyone:

(The Bodgery ones)

19:55:29 From pbasu to Everyone:

agreed

19:56:03 From Rob S, 3d-Printing to Everyone:

Overhead door does look \*at\* it

20:05:39 From dwight jenkins to Everyone:

Thank you and good night. I've another responsibility I must see to.

20:07:51 From Wilma McAfee to Everyone:

Do you want someone to volunteer to go track down that documentation? I can volunteer for that, if I get a list of what to go track down.

20:08:09 From Wilma McAfee to Everyone:

I can also do the floorplan.

20:08:56 From Wilma McAfee to Everyone:



20:10:42 From Rob S, 3d-Printing to Everyone:

I think the two areas can be fairly complimentary, as long as there's a framework for it

20:12:03 From Rob S, 3d-Printing to Everyone:



I'm not sure I even like the carpet in 3d, to be honest

20:12:34 From The Bodgery to Everyone:

that carpet was free, as I recall, so it had that going for it

20:13:37 From Cassie Brown (she/hers) to Everyone:

How big you willing to deal with?

20:13:49 From Cassie Brown (she/hers) to Everyone:

My FIL still has some of his equipment

20:17:15 From Janine W (Madison Wisconsin) to Everyone:

We also have several musicians around the place that would have a small mic/speaker set up that might be borrowable.

20:19:15 From pbasu to Everyone:

Yay Ginny! Thank you 😊