

# Board Meeting Agenda

July 16, 2024

Meeting called to order at:	1904
Board members present:	James, Steve, Cassie, Mark, LaLena, Sylvia, Puja, VC, Ania
Others present:	Timm, Jay, Dwight, Jon King, Steve Hottinger, Barret, Ben Zimmerman, Eli, Janine

## Treasurer's Report

Members can find unredacted notes by logging into their membership account.

### Member Levels

- Current membership is: 645 (+11) – June:634 May:626 Apr:617 Mar:593 Feb:577 Jan:565 Dec:553
- In the last 30 days, there were 28 new and 10 canceled (+10 net) PayPal subscriptions. Subscriptions include memberships (new, canceled, failed, re-subscribed), and rented studios/carts/shelves/lockers.

Discussion Notes:

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### Studio Report

- All studios currently leased
- 7 members on the waitlist, plus a few specific requests

	Revenue	Studios
Clean room		
Classroom		
Big Shop		
Annex		
<b>Total</b>		

Discussion:

Property damage from recent flooding. Per Jay - he had minimal damage, has not heard of any other complaints of property damage.

## Member Input and Discussion (15 minutes)

1. Jay

- a. Continued request - we will be partnering with Shabazz and Madison Co Day. He would like to request one paid membership for each program. Teachers will select one person that gets the membership, or splits it among two instructors. This would be for the duration of the partnership.
- b. If two, split the rate, or give two a discounted rate. He does not think there would be more than two instructors. We cannot share a keyfob per person - we need to know who specifically is in the building per the key fob logs.
- c. We would comp the membership, but they would still need to sign up as a member and attend a NMO - not signing up for this, would just tag along.
- d. That one teacher would be the responsible party.
  - i. What if they have a sick day? Not planned yet
- e. Do we have an organizational membership for this type of event? - No
  - i. School itself has a membership
  - ii. This would have to be superimposed on our membership system - someone would need to work out the details and do that work. Keep it simple so it fits without our existing system
- f. Vision is that teachers would do the instruction in the various others, or are they just the chaperon? Answer - shop members are instructors while teachers are more of advisors/chaperons. The exact number of students is currently unknown, so may need more adults
- g. School teachers are responsible for students, shop teachers are responsible for Bodgery equipment and facilities. Ultimately, parents are responsible for students, but will sign a waiver and designate a responsible person
- h. Length of comped membership will be limited to the length of the program.
- i. We do not want to offer a blanket membership, because we want to ensure that the school teacher has attended an orientation. Even if all teachers came over and attended NMO and received a keyfob. Why don't we make them paying members?
- j. We can make them a member in the system, give them a key fob and express they please do not come without the student. We can also tell them to use it all they want within the time frame they have the fob and if they want it after that time frame, they need to become a full member.
- k. Mark motions that we approve no charge memberships for school employees during the duration of classes for their students.
  - i. Steve seconds
  - ii. Discussion: Can we put a number on that? How many groups of students are we talking about? Can we put a ceiling on it (how many free memberships). Steve proposes 6 (3/school). Schools will be paying us or instructors. Shabazz - money would go through us to the instructors. MCDS - has an agreement with Riz. They are however looking to set up a similar system. Jay is thinking or asking for 5% of funds to be used area.
  - iii. Amendment proposed by James - we approve no charge memberships for 5 school employees for each school, during the duration of classes for their students. Cassie seconds
  - iv. 9 ayes, 0 nays - motion carries, 9 ayes for amended motion, 0 nays for amended motion

## Priority Business:

### 1. Bodgery 4.0/Amanda White Capital Campaign Proposal

- a. Timm Murray has been leading this effort
  - i. Does he need help or more members involved?
  - ii. We need lots of \$\$\$\$ for Bodgery 4.0
- b. Meet with Amanda White to discuss coaching help on running a capital campaign.
  - i. Highly recommended, worked with other non-profits in the area.
- c. Proposal here  
<https://drive.google.com/file/d/1yoBYeOU6AqLnl-Em62OIP1htsuo9bD4M/view?usp=sharing>
- d. Option One - Individual Capital Campaign Consulting (training plus project management)
  - i. 6 month engagement at \$4,000/month (\$24,000 total)
  - ii. Someone from us meets with her every 2 weeks to keep us on track
- e. Option Two - Capital Campaign Success Coaching + Workshops (training only)
  - i. 5 month series of workshops at \$3,000/month (\$15,000 total)
  - ii. No keeping us on track meetings, but does still help provide us with the skills needed to write the campaign
- f. Amanda does not write grants, but can refer us to people who do
  - i. Anticipates that grants bring in about 20% of funding
  - ii. Large donations from individuals make up the other 80%
    1. This would involve handing over our contact list (members and guest who have signed the waiver) - in order to target these folks for donations
    2. Privacy concerns with this
- g. We do not have a person dedicated to this work, which we will likely need
  - i. Referring back to comments from people who have worked with Amanda on other efforts. Big lift with a large learning curve. Concern here is do we have people in the position on our end to do this at this time? Timm says he cannot take this up himself. This would be a good employee to have if we were to consider taking on an employee.
  - ii. Same concerns echoed regarding contact information and the amount of work this will be. Concern we will spend a bunch of money without getting enough return on it. We do not have a feel for what membership will be willing to contribute to building funds. Possibly a mistake to contract for this without digging into the skill set found within our membership and could take on some of the work - do they have experience or even the bandwidth to take on this task (concern for this person being accountable and staying on task).
    1. Amanda has experience and a track record of success. Bigger concern is do we have a person
    2. Cost - we do have a fair amount in the Bodgery 4.0 funds already, which could be used for this effort - spending money to make money.
- h. Do we have a target number for cost? - \$2-3 mil
  - i. We have \$160 in Bodgery 4.0
- i. MCS has hired several people - but who do they report to? Would the board want to supervise this person? Brings up questions of employee management - raises, evals, staying on tasks
  - i. MCS is also offering to let people pay for a 10 year membership up front. Works as an interest free loan - People could buy out later at a rate paid in.

- j. Evaluating a proposal - what are the deliverables:
  - i. Light in terms of what we are getting out of this. Option A - A campaign plan gets delivered, along with some pre-existing templates, a wealth assessment report, along with coaching (not tangible, esp considering we do not have an individual to receive this coaching). Does not seem like we are walking away with a whole lot here.
- k. Point person - cast a larger net
- l. James proposes we share this proposal into the town hall channel and get feedback from everyone there. What do they think of the proposal, Does anyone have the skill set to pull this off? Pick the discussion up from there. Hard to get this type of fundraising when we do not have a specific goal in mind.
- m. Have we decided to purchase a building?
  - i. Issue is chicken/egg - we cannot consider it if we cannot determine if we can get the funding.
  - ii. There are multiple options
    - 1. Each of the four options will need a large chunk of money
- n. Would all this work for the proposal be on a volunteer basis, or would it be on a paid basis
- o. Consider hosting meetings with shop members to discuss the multiple options so we can get way more information on how to move forward with building. This topic, along with Bodgery 4.0 needs to be its own meeting.
  - i. Consider having these meetings frequently in order to get done what we need to get done. This may need to be a paid position given the work that needs to go into it.
- p. New proposal -
  - i. James motions that he will set up a meeting, socialize it on Slack. The purpose of this meeting will be to come away with a subcommittee to set up Bodgery 4.0 meetings. He will target sometime in early August. Steve seconds
    - 1. Motions passes
- q. Destination Madison email  
<https://thebodgery.slack.com/archives/C02777KRWB1/p1720533340154199>

## 2. Car maintenance in the back lot

- a. Currently, people may work in the back lot without permission but must get permission to leave anything there, for example leaving a trailer for a week to work on it. We have historically said no fluids. This has never been put into writing. The discussion points below will be turned into a proposed change to standing rules, will go through board to #town-hall to post about shop and standing rules. We need a camera in the back lot - James is working on this. This involves replacing window panes in CNC with camera mounted there as we cannot put a hole into the outer wall.
  - i. Discussion - This policy will include any vehicles that take place out back (includes motorcycles, trailers, etc
  - ii. Cannot do any vehicle work that involves fluids - no exceptions
  - iii. Include verbiage about existing rules about no vehicles with internal combustion engines can be worked on in the building.
  - iv. No overnight vehicles without prior written consent from the board (this includes Slack).
- b. Other project worked on in the back lot
  - i. Project debris that can be washed away do not need to be addressed

- ii. Priming, painting, staining, resin, fiberglass - We need to keep drop clothes by the back door with clear signage that indicates the member must put down a drop clothes to work over it. Not doing so is a violation of the rules

## Other Business

### 1. Vacuum Former - checking with ACs to see if this is resolved and can be removed

- a. This unit was purchased by the Bodgery from Jesse Ransom, who is the machine captain for this unit.. The outlet it is attached to is specific to the power requirements for the unit.
  - i. Jesse has offered to buy the unit back for the amount paid.
- b. The Plastics area has been built around it. They wish to expand their area and the footprint of the unit is desirable space for them.
- c. Karen C had a lead on a smaller unit that did not pan out, so the Plastic's ACs were asked to work with Jesse to trim down the size of the current unit so it has a lower table top profile, which can be used by Plastics.
- d. Resolution - Plastics has messaged Jesse and states the ball is in his court.
- e. Discussion - Plastics does not appear to be getting much use. Why do they need more space? Due to the electrical needs of desired equipment. That space that Plastics is currently using could be reappropriated.
  - i. There is a perception that things aren't used, because there is a lack of visibility - people championing these tools and offering classes in the area. This is good overall for the areas, machines, and shop overall.
    - 1. Eli says they can teach a class on the VF and is also hoping to do one with the tormach
- f. No board action at this time, board to monitor for now

### 2. Proposal: Remove area balance tracking for IT, Volunteer Coordinators and Vending

- a. The president or treasurer can approve purchases up to \$200. Though not a written policy, purchasing authority has also been delegated and can be done so for IT & VC if needed.
- b. Typical IT and VC purchases are <\$200. Large IT purchases have gotten board-approved general funds. There have been only two small IT purchases in the last five years.
- c. Vending used to be used for cookout/party. This is no longer the case. There is no legal requirement to keep vending income separate from general funds. From a tax and reporting perspective, vending income is no different than income from selling clay, 3d filament, etc.
- d. Also Moldmaking? There is no specific area in the shop and no area captain for almost four years.
- e. Mark motions to remove from area tracking the IT, VC, Vending and Mold Making. James seconds
  - i. Discussion - If we remove these, and it makes sense from a tracking perspective. Can we have a small petty cash available for these items
  - ii. When these come up, the person can ask the President or the Treasurer, who can approve that spending.
  - iii. Motions passes

### 3. Maker Camp Review

- a. Bodgery Maker Camp happened last week
- b. 8 campers
  - i. Tabled to next meeting

#### 4. Tool Sharing Library Colab?

- a. A local group reached out asking if we knew of cheap space to open a tool sharing library
- b. Is there a way we can collaborate with them to achieve their goal?
- c. Mark and VC met with the person making the request - This person is interested in using the annex vestibule as a tool sharing library. - Can be moved to Slack #town-hall

#### 5. Annex Temperature

- a. Referencing Slack convo  
<https://thebodgery.slack.com/archives/C02777KRWB1/p1720647251060499>
- b. Some ideas were presented to address the heat in the annex during the hotter days, but no action has been taken.
  - i. Several personal fans directed at people, some have been donated recently.
- c. Ties in with the mosquito netting and the bay door - keeping the birds out
- d. Work day items?
- e. Let continue on #ask-the-board threads

### Parking Lot - Slack convo or next meeting

#### 1. Strategic Planning

- a. Placed here as a reminder to restart these this fall.

#### 2. Maker Camp Review

- a. Bodgery Maker Camp happened last week
- b. 8 campers
  - i. Tabled to next meeting

### Upcoming Events

#### 1. Madison Area SolidWorks User Group meetings - July 30th 4-7pm

- a. Up to 30 attendees anticipated - members be aware
- b. Possible donation

#### 2. August Work Day August 3, 2024

### Board Slack Votes:

#### 1. Vote to confirm candidates for 2024/2025 Bodgery Board of Directors

- a. Roster includes:
  - i. Basu, Puja
  - ii. Biallic, Hannah
  - iii. Brown, Cassie
  - iv. Lampe, Laleña
  - v. Lieteau, Sylvia

- vi. Pickard, Mark
- vii. Pittman, James
- viii. Pollock, Steve
- ix. Scafati, Victor-Charles (VC)
- b. 8 in favor, no dissenting votes
- 2. **Disciplinary vote (previous board)**
  - a. 6 in favor, no dissenting, one suggestion for member ban
- 3. **Disciplinary vote (current Board)**
  - a. 8 in favor, no dissenting votes

**Next meeting: Aug 20, 2024**

**Meeting ended at 2101**