

Board Meeting Agenda (and Notes)

June 16, 2016

Attendance: Timm, Grant, James, Dawn, Scott, John, Kate, Andrea,
Absent Board Members: none

Meeting Protocols

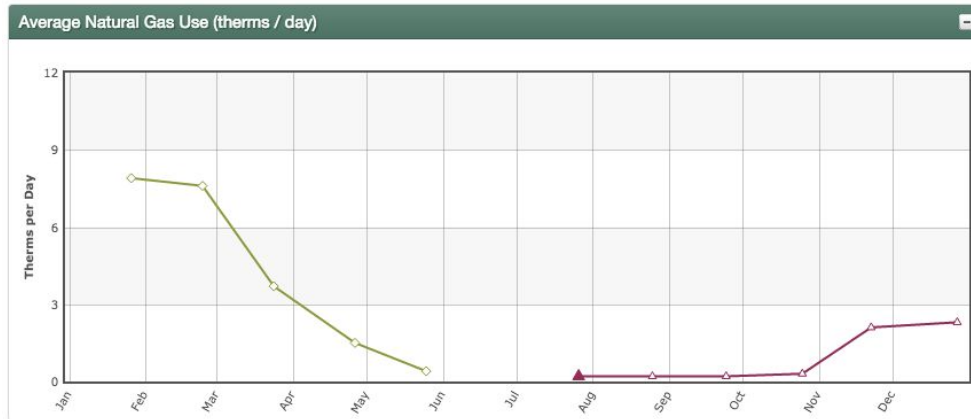
1. Adoption of the [streamlined Robert's Rules of Order](#)
 - a. Review of Bodgery version
 - b. Board decision: Approved.
2. Agenda / Minutes Format
 - a. Review previous board process
 - i. Agenda + Notes in one document: approved

Treasurer's Report

---> All members are welcome to full details from the Treasurer's Report - join us for a monthly board meeting!

3. Finances and membership (John)
 - a. Current members: 50, including 1 desk rental, 1 Google, 2 scholarships, 1 alumni
 - i. Members gained: 5 since last board mtg
 - ii. Members lost: 3 (Dain, Michael H (pause), Janet)





- b.
- c. John and Kathy Gargano signed a [lease renewal](#) dated May 18. This is a one-year contract extension, keeping the previous lease terms in place but increasing at the rent to \$1,400/mo rent and keeping the CAM at \$100.
- d. Projecting a Budget for Tool/etc purchases
 - i. How much should we allocate? Per Area?
 - 1. No decision on amount to allocate. Board decided that we should separate tool expenditures (including maintenance/repair) from other expenditures.
 - ii. A poll for tool wishlist has been requested - best way to do this?
 - 1. Tabled for next month

Old Business

- 1. A/C in the Clean Room
 - a. Let's ask the membership if anyone is willing to lead this effort of coordinating the hole/electrician/purchase/installation.
 - b. We have permission to cut a hole in the exterior wall.
 - c. James has been investigating options. Will continue to do so, and board will continue to discuss it over email, and decide within a week.
- 2. Progress from last month's plans
 - a. Creating a "booth kit": standing banner, front table skirt banner, 3D printed/lasered/routed objects, aluminum sculpture, business cards, mailing list signup sheet, etc - all in a rubbermaid tub.
 - i. Tony will investigate costs and report back to the board
 - ii. John will start design

- b. Interview people about their making (Member spotlight)
- c. Goal to create more classes, workshops, and meetups
 - i. Education Plan referenced later on the agenda
 - 1. After discussion, board decided to create a committee and ask for volunteers over email (Grant), to be discussed at next meeting.
- d. 2nd webcam for clean room
 - i. Timm built camera module with RPi, ready for John to install in clean room
- e. T-shirts
 - i. Could be a workshop on making tshirts, where the participants make some of our tshirts - board says yes, Tony will email the membership seeking volunteers
 - ii. Besides main design, offer bowling shirt alternative?
- f. Name tags?
 - i. Tabled
- g. ETC Philanthropy application
 - i. John hasn't done this yet, Tony willing
- h. CRM for contact info, dues and member status
 - i. I3 product (Seltzer) can integrate payments/treasurer reports with auto-activating/deactivating keys.
 - 1. Grant will look at it and mock it up
 - 2. Timm has ideas about it, will collaborate with Grant
 - a. Should we create "usage terminals" on tools with use fees?
- i. Payment system for workshops
 - i. [Wordpress plugin](#) that was approved as first option
 - 1. John will add Tony as admin, and Tony will set it up.
 - ii. Backup: EventZilla

3. Tormach CNC Update

- a. Fundraising has received \$1,502 to date. (Total paid was was \$1,707.³⁰)
- b. James has the controller desktop configured with Tormach software installed.
- c. Still needed to cut metal: enclosure (\$665), mist coolant (\$370), and 4" vise (\$166) - we could also use the manual mill's vice

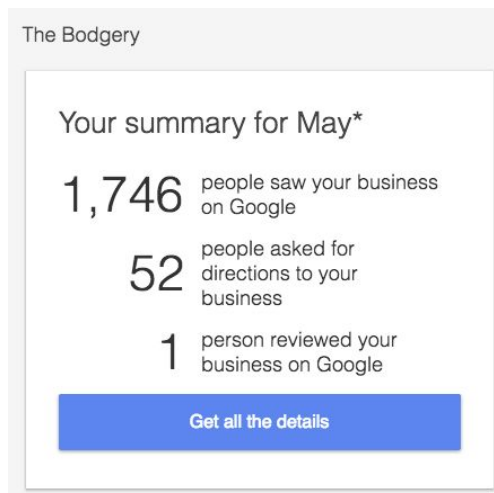
4. Anniversary Party Debrief

- a. It was great, food cart was wonderful

- i. Food carts would be willing to stage another event for 6+ carts
- ii. We could Tshirt Cannon, games, firenado
- iii. Target date area: late July, early August
- iv. Board very happy with this idea

New Business

1. Maker Faire Milwaukee
 - a. Last year we reserved a 10' x 20' booth, which held three 6' tables nicely. Get the same booth size?
 - b. Let's build a pedal-powered thing (Car? Bodger? Etc)
2. Geek Con (Aug 26-28)
 - a. We could do a panel - suggestion: what is a makerspace
 - b. Scott L. is an organizer, thinks this would go over well
 - c. Cost is free to minimal (if someone wants to attend the convention outside the panel)
 - d. Email the members to see if anyone can do the panel - JE and Scott
3. Promotion and Marketing
 - a. Newspaper articles
 - i. Isthmus feature on March 24
 - ii. WI State Journal Sunday feature on June 12
 - b. Google "My Business" report:



- i.
- c. Instagram report from Myranda

- d. Internal promotion:
 - i. Let's create automated emails like "What are you making?", etc

- 4. Lack of member 'Ownership' of The Bodgery
 - a. How do we help guide membership towards having a more active role in not only 'making this space theirs' but in helping to grow The Bodgery
 - i. Example: Shop Improvement Days
 - b. Tony will pull together a discussion group (/sub committee). Grant and Kate willing to help.

- 5. Creating an 'approved spending' list and process
 - a. Last month board approved use of a form for spending proposals
 - i. Karen was developing it
 - b. Poll is live now for member input into official tool wishlist
 - c. Develop a policy for spending money?

- 6. TIG Welder
 - a. \$500 AC/DC unit (Miller EconoTIG) from Tom @ Milwaukee. Small unit that can fit in a trunk. Runs on our power. May be missing torch. Will need a cylinder of pure Argon.
 - i. Will need some supplementary items to get it fully running, total cost estimated at \$1,000.
 - b. Karen had agreed to front \$500 for the purchase, but is also interested in getting funding from Bodgery Tool Fund.
 - c. Ideas for fundraising?

- 7. Oxy/Acetylene Welding tanks/gas
 - a. Marshall donated a new set of torch tips and regulators (hurray!)
 - b. 5-year lease on Ox/Ac tanks (combined) = \$170, gas would be ~\$55
 - i. Tank sizes: Ac: #3 or 75 ft³, Ox 100 ft³
 - ii. Mike says we could get smaller tanks, not sure we'll use it much

- 8. CNC Embroidery Machine software
 - a. Dawn willing to purchase a quilting design software that will also create files that would work for the Embroidery machine.
 - i. It would then require a plugin (\$250) to work fully with the machine. It also supports multi-head machines for future expansion.
 - ii. James might have a lead on another machine that has software

9. Torrenting/Internet Infrastructure

- a. In light of the DMCA takedown notice we received, and due to a few issues where large numbers of internet users at the shop slowed the connection to a crawl, we've been looking at some options for improving our infrastructure for the long term.
- b. Details can be found [here](#). Cost \$250 or \$325. More expensive option is reduces future upgrade options.

10. Spending Policy

- a. Proposed by Grant:
 - i. Up to \$25, any board member may make the purchase
 - ii. \$26-\$75, must be approved by Area Captain or board member, and the treasurer must approve
 - iii. \$76-\$500, a written proposal to the board
 - iv. \$500+ voting by the members
- b. Tabled for next month
 - i. Final spending policy
 - ii. How the large expenditures are prioritized
 - iii. Ensuring that all areas get equity in spending

11. Senior Member Rate

- a. Tony R. has had a few seniors ask about a senior membership rate.
- b. Proposed: \$25 senior rate. Because of their skills, use for community, etc
- c. Board approved a senior rate, at \$25/month.

12. How to Make a Makerspace page added to wiki (John)

- a. We're getting many more requests for this info
- b. http://wiki.thebodgery.org/doku.php?id=starting_a_makerspace

13. Monday craft night hosting

- a. If we want to market this as a general open shop, then there needs to be members watching things in the shop area
 - i. Have had to turn people away when there's nobody on that side--awkward
- b. This is a good topic for the "Member engagement" committee

Adjournation

Meeting Minutes

*Attendance: Timm, Grant, James, Dawn, Scott, John, Kate, Andrea,
Absent Board Members: none*

7:10 pm - Begin. Finances update.

9:40 pm - Adjourned