

# Board Meeting Agenda (and Notes)

February 15, 2018

*Attendance: John, Karen, Myranda, James, Grant, Sean, Roger, Dave*  
*Missing: None.*

## Treasurer's Report (*Consent Agenda*)

### Finances and membership

- **Current members: 115**
  - 123 (including pending) as of board meeting.

*Finances are redacted for the wiki. Please contact the board if you have questions about financial and membership details.*

Board reviewed Consent Agenda above (Treasurer's Report)

**Discussion:** (SG: see inline notes. Jan rent was paid early Jan, then Feb rent was paid on Jan 30)  
**Consent Agenda approved.**

## New Business

WA has increased prices [FYI; no action needed]

- \$90/month (\$81/mo when paid annually)
- The price of our account level (Community Plan") will increase on our next renewal date: May 15, 2018.
- **Pros** (according to Sean): this has allowed one person to easily handle treasurer and membership duties; It's convenient and simple.
- **Cons:** This is (almost) 2 full memberships; It doesn't do everything we need; We're 'locked in';
- Comment (Sean): This is worth considering, but we should avoid moving hastily.
- **Board approved continuing another year with WA.**

Donated Step Van

- Grant (and Marshall) bought 2 batteries and some fluids, and got it running! Grant has emailed the owner to set up a time to accept the title, provide a donation receipt
- Once we have the title, we will need to register it (\$108), and purchase insurance (~\$350/yr)
  - That insurance quote covers 1 driver; we should add more to the policy to allow others to drive it
- Once it's registered and insured, we can drive it to the shop.
- Concerns related to the Van
  - Parking spot? Grant suggests a spot next to the overhead door on either side
  - Drivers? This is a large vehicle that most people will not be familiar with; Grant would like the board to think about who they feel comfortable with allowing to drive so that they can be added to the insurance and have an opportunity to get familiar with it
    - Drivers: Grant, Karen, John, Roger (4) Myranda interested in trying it out.
  - Phase II of "Fix up the Bodgermobile"
    - change the oil (~\$30)
    - Change the transmission fluid (~\$25)
    - add some engine treatment to the new oil (\$20)
    - Add some transmission treatment (\$13)
    - Check and possibly replace the fuel filter (\$20)
    - Check the brakes
    - Check the water separator on the fuel line (\$30)
    - Check the tank to see if there's any water collected
    - Do a compression test on the engine cylinders (\$30 at Hazard Fraught)
      - Total: ~\$170, plus any brake work.

### Notes from Member meeting

- Update: GCE - Sylvia & Lucy are working on getting volunteers to man a table w/ the block printing make n take.
- Update: bodgery Buckledown is Sunday Feb 25th 10a-6p Lunchtime at 1pm.
- Request: Personal safety considerations: Lucy requested an email blast and signs be made.
  - Mount dust masks and hang ear protection by lockers. (Assigned:James)
- Member proposal: Class fees
  - Members propose having classes restricted to certain days. Have a shifting scale to allow for classes on weekends, but only certain hours certain weeks. I.e. First Sat - morning only, 2nd Sat-early afternoon, 3rd Sat late afternoon, 4th Sat- evening, etc.

- Voted: Classes that have fees, should pay 20% of those fees, excluding materials, to the Bodgery. Red tool checkoff classes are excluded. This 20% does not include credit card or consumable fees.
  - Counter proposal: \$2-\$5 per head as an “administration fee”. Consumables and credit card fees still are covered by instructors.
  - Members at meeting unanimously agreed to this.
- **Motion:** as a 6 month trial, any class taught by a member must include a \$5/head facility fee. **Motion passes.**
- **Motion:** As a 6 month experiment, restrict classes to Tues, Wed, Thurs (any time), and rotating schedule on Saturdays (see above). **Motion passes.**
- Update: Planer: \$10 guest use fee. Roger and Jim only ones who can do planer checkoffs. Going to make sure they charge now.
  - Request: Can we get a laser-cut box for Woodshop fees?
- Update: Area Captains. Recruit Assistant Captains to help with general duties. Should be no more than 2 Area Captains. They get the emails and make the tool/donation decisions. Assistants help manage the area and do tool checkoffs.

### Oscar Meyer Update (John)

- Met with owners, it went very well, we have a verbal agreement. I modified our last Letter of Intent (LOI) to match the discussion, added some vague language about electric needs and the electronic-latch door, and submitted to the broker.
- We’ll now wait to hear back from them, perhaps a bit of wordsmithing by both parties. When that’s done they’ll send a lease for us to sign.
  - Who should sign? Perhaps Karen as President, and/or Sean as Treasurer?
  - Karen volunteers as the President.

### Next Steps for OM

- We’ll need a basic electricity plan for the space, room by room. We don’t necessarily want to finalize all tool placements, because that could change in 7 years. Just get a “how to basically distribute power in each room” plan.
  - How many circuits of 220v/110v in each room, to which “hub spots”.
  - Where should the panel(s) go?
 → **Proposed:** Marshall, John, and (volunteers) will meet/discuss it to create a plan. Board ok with this.
- **Ventilation plan?** Lasers, dust collection, spray booth/room, 3D printers.
  - **Proposed:** Lasers outside woodshop in Rm B, to tap into woodshop’s ceiling vent. Spray booth along exterior wall of Rm B, so vent can exit through a wall/window. 3D printers vent above dropped ceiling for now.
- **Studios**
  - Studios: shape, size, and cost. Max number?
  - Studios: what’s the \$/sqft when calculating custom sizes?

- Start with tape on floors, but any limits from get-go?
- **Proposed:** 1) Standard size of 5x10', for \$150/mo, plus a membership. (Based on Madison survey of desk/studio rentals)
- Board approves: \$3/sqft in 3 sizes: 5'x5' (\$75), 5'x10' (\$150), 10'x10' (\$300)**
- Also: 6 month minimum, first/last non-refundable.**
- \*\*\*Addendum: After consultation with members, this was adjusted to 6'x8=\$150 +membership, 12x8=\$300+membership?

Discussion about smaller spaces: bench space, desk space, cheaper amounts for smaller sections. Board tabled that decision until we're in the space and can see how space shapes up.

Discussion about maximum number of studios. Tabled.

3) Two parameter on studio spaces: fire codes and basic construction codes must be maintained, and significant fumes/dust can only occur in proper locations (spray booth for fumes, wood/metal shop for dust).

- **Member storage**
    - Shelves: allow double-cube/full-shelf rentals? Yes.
      - Board approves: \$10/mo extra for double storage.
- **Proposed:** 2' cube on shelf is free, double-wide is \$10/mo extra.

### Membership Discounts

- Various suggestions were discussed last month, but no decisions made.
- The board would like to bring the topic to the membership for discussion. What are the board's recommendations to the membership?
- Discussion: institute a cap on all discounted memberships? Only some?
- Motion: **If 25% of total membership is discounted, it triggers a mandatory board and membership discussion, and if any type of cap needs to be instituted. Motion Passes.**

## Old Business

### Review Wunderlist Tasks

- Reservation software for tools? Some research done by James.
- Starving Hackers: Myranda made the to-do list with check-off capacity. John hasn't reached out to them.
- Guest tour cheat sheet? Developed online, may or may not be printed out.

Adjourned at: 9:20pm