

Board Meeting Agenda (and Notes)

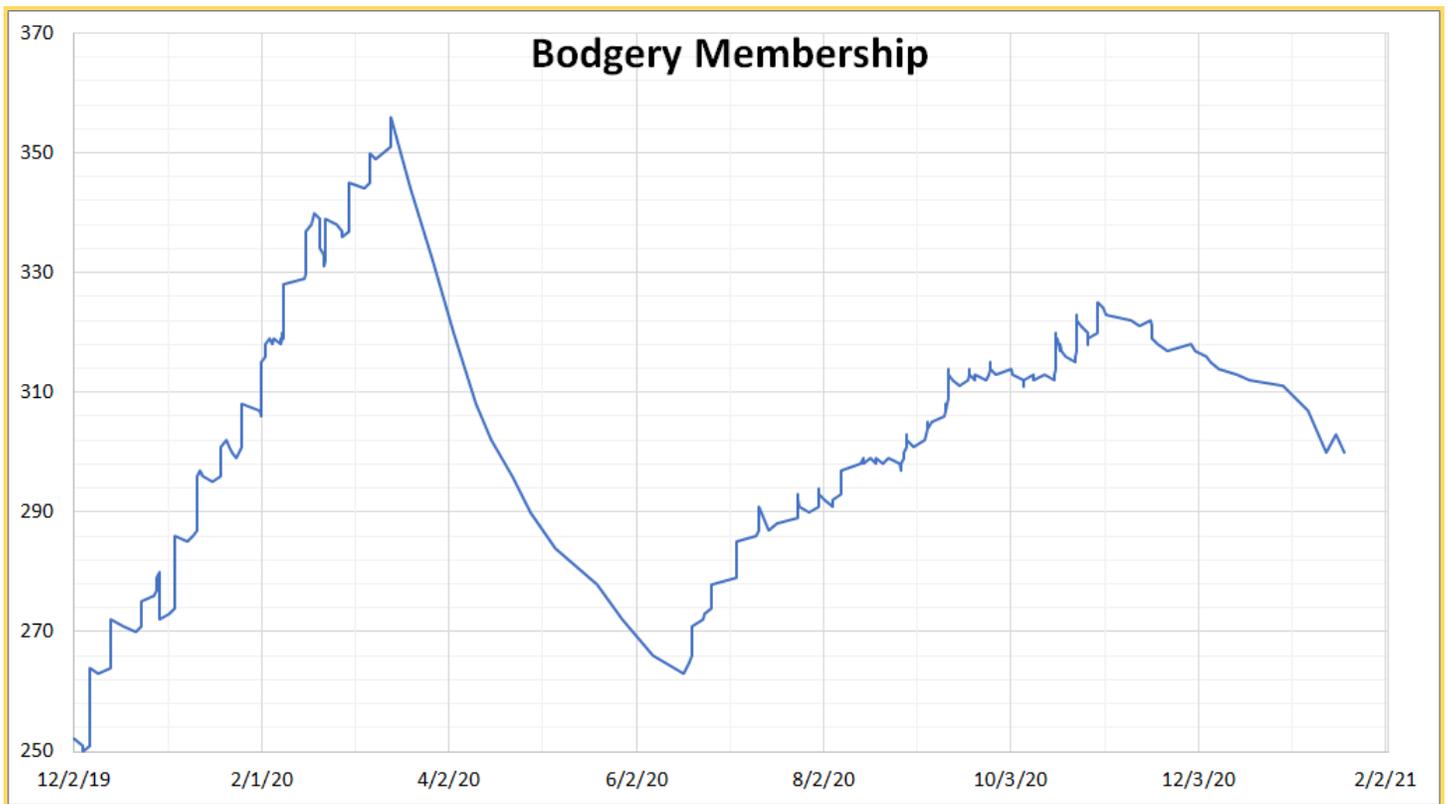
January 21, 2021

Meeting called to order at:	7:05 CST
Board members present:	James P., Sarah, Ron, Jay, Bill, Sylvia, Mark, Timm, Puja
Others present:	Dwight, James F., Jared, Barret, John L., John Prime, Robert, Ken, Martha, Sam, James E, Ryan, Jim, Karen, K Stone, Jim,

Treasurer's Report

Member level composition

Current members: active members 302, includes: 1 Patron, 155 Regular, 21 six-month, 14 twelve-month, and 2 six-month students. It also includes these discounted rates: 27 Students, 56 Seniors, 7 Starving Hackers, 16 family/spouse, and 1 veteran. We added 20 new members in the last 30 days, but there are 31 members with overdue renewals and 23 lapsed members.



Treasurer Note.

Year end financial report was sent via email to Board.

Studio Update

Notes:

- 19 Studios rented in January, one classroom studio is available.
- 4 waiting for shop studios; three additional members on the "post-Covid" waitlist
- Board tentatively decided to wait for annex/layout decisions before releasing vacated studios.

Member Input and Discussion (10 minutes)

- We're ready folks!!
- John Eich: Thank you and excitement. Arcade cabinet was tuned up and there were fun engagements, but lots of people worked on it in both the virtual and meat space and the gift to the homeless/community center. Go us.
 - A new arcade, not ours
- Karen: To address the computer when talking about the studio spaces, want to formally request it to be designed for a computer lab/studio so a member doesn't need to bring their own laptop. "Design lab"
 - Computers for operating and computers for designing, keep them separate
 - There is a laptop already in use for clean room cnc
 - But everything's cramped and feng shui is off - separate machine for separate tools
 - Several subnets, make it difficult to have a giant shared network, but Timm and Peter are looking into this
 - Domain controller will be needed
 - Timm: we need every studio we can for the annex right now, so we need the powered studio space, so right now changing the layout of the studio to a design lab. We're going to be tight running into the annex, but right now
 - Mark: this is one piece of a very big puzzle
 - This will shake out once we get the annex as it is a piece of a bigger design planning.
 - There hasn't been a lot of communication about the annex
 - We have vague notion and will be moving out in phases
 - We're not going to be able to afford (at current membership) a big build out
 - With the supply chain where it is right now, ~35000 on wood, then 40000 in the electrical (which you need walls for)
 - This is in the previous board notes - we got approvals for purchases and the like
 - John: Any money paid to contractors (like electric) would be easily found in Xero accounting software
 - Karen: have we been planning fundraising this amount?
 - We could advertise it as "non electric studios" - John E

- Workspace for woodworkers?
- Extension cords were discussed but there are worries about the fire marshal and them being put away at the end of the day
 - Things such as storage and member storage and raw materials
- We don't have a lot of money for buildout
- Bill has been talking with folks about design and pain points and then we bring in the membership once we've signed for the annex
 - Worth throwing what we're considering and cost estimates to the membership?
- Survey data could use a line item instead of ranking options for the space and importance
- Design PCs are important and it's an important element to be part of the Bodgery
- Updates on the annex and disclosure to the current membership on a more regular basis.
 - That's what the board meetings are for
 - Karen - many members have been confused/didn't know that they could reach out during the board meetings
 - John: weekly update from the board/what's been discussed. Wrap up and put it out. Announcements channel? Email? Email has been denied because membership will stop reading those emails.
 - Initial email should be sent out - Karen
 - Bi-weekly updates
 - We will figure who writes this on the board channel
- Redacted meetings haven't been being posted. That's my bad - Sarah.
 - We redact the financial reports
- Jared: any update on the table saw proposition?
 - Needs to go to a member vote but it is getting sent out :)

Priority Business

Membership Management System: Wild Apricot → MemberPress

- Hit a major roadblock with importing old members
- We cannot change the location where PayPal sends existing payments (currently pointed at WildApricot)
- We would have to have all existing members signup again on MemberPress
 - Which is the sort of thing we were trying to avoid
- WA accepts multiple payments, but you can only choose one
- MP lets you use multiple payments type PP, Stripe, etc.
- Possibility to sign up with new system, and use WA as a legacy setting?
 - Ask the willing people to switch over, but if we keep it where it is, sign up the new members as part of the long term game
 - May be able to drop a tier if we do this
 - Last time we lost about 20% when we switched over
 - Right now, people are less likely to attrite (is that even a word) when they are excited
 - \$5 refund for the month to switch?
 - James and Mark will discuss this tomorrow
- MP is \$99 a month for Non Profits

COVID - air during winter - Updates

- We put CO2 monitor in the woodshop, 450-550 range (healthy) - no need to do anything so far
- James put a much louder alarm in it - set at 1000
 - Everyone's basic rule of thumb according to corporate world
- 600 is ideal for Covid - Ron

Annex Expansion

- We talked about this earlier
- We met with Rabin and walked through B (Timm walked with a laptop). On track, we're not seeing any issues. In James's mind it's a done deal and we shall hear back in the next couple of weeks
- It will take FOREVER for the doors again. :)
- Paperwork - 2 months, Findorff - 3 months
- LOI has 1 back and forth left but we're on the same page
 - This will be added as an amendment to the existing lease
 - Adding 8000 sq ft to our existing lease
 - We sent redlines, waiting on Rabin to accept and send back
 - Waiting on a build out estimate from Findorff and did a walk through today with Findorff
 - Ron: regarding the heat, each furnace is about 300 BTUs
- John Eich: one straight wall of conduit so that there's some circuits and some accessibility. One option for the future
- Certificate of Occupancy may be from the ceramics stuff, so it shouldn't be a problem
- We could technically even be working in there as they are. The fire doors don't need to be closed - Ron who was talking with the fire dude
- Bill: Design process
 - We start broad and work finite
 - Took the data, did a CAD drawing, and color coded due to cleanliness (clean room, shop, woodshop)
 - Two big things (going to be sent out within 2 weeks), short term vs long term and cost analysis/benefits
 - Two things decided in near future: long term woodshop (expand or move), short term what's going in the annex with a TIMELINE
 - Recommend a facility meeting within the next two weeks
- The board has not sit down and given our headcanons for the annex, we've been vague. We're not deciding this without our membership giving their opinions as well
- Junction box on the wall (exterior) so that disconnecting that wall can be unhooked and move it wherever - John Eich is amazing
- As modular and as flexible as possible
- John Eich: I think it's best to figure out what's going on with the woodshop first
- Need to do a cost benefit analysis
- Jared: it's been going around the woodshop that woodshop might move into the whole annex
 - John Luehrsen: when we planned out the woodshop, we had the idea that it might be small, but we wanted to stay there because of the HVAC and the electrical. No layout tables - just a machining room. Then the studios would be woodshop, expanded. We'd need to build a full length wall to double down the woodshop and then move into the annex. Right now we have a positive pressure system, a three phase panel in the north wall (readily expandable) and then slide stuff down. The cost of moving the woodshop to the annex, but we only have a five year lease and because this isn't a building that we own.
- Bodgery 4.0 - our own building maybe built by ourselves? Build a space to fit us

Reopening

- We're open, dangit.
- Still no public nights
- Classes are still members-only or virtual
- New member cap is 10 per week
- 50 pending members - they have filled out the application, but have not gone through orientation. Some are paid and some are not

Financial Review by Nick Curran, Numbers 4 Nonprofits

- n/a

Other Business

-

Meeting adjourned at: 9:26 CST

Zoom Chat Transcript:

From James Pittman to Everyone: 07:05 PM

https://docs.google.com/document/d/1pxfgZTt7GMh-yQwbD_txxltSt_QbpNtv7sBQUAIECqs/edit

From martha downs to Everyone: 07:32 PM

@Sarah...shouldn't that be "meet" center?

From Sylvia Lieteau to Everyone: 07:38 PM

From John Eich to Everyone: 07:55 PM

Any money paid to contractors (like electric) would be easily found in Xero accounting software

From JimV to Everyone: 07:57 PM

I don't think the fire marshall will allow extension cords

From John Eich to Everyone: 07:58 PM

Fire Marshals allow a temporary use of an extension cord, but it would have to be removed at the end of use.
(Couldn't be left after someone walks away)

From martha downs to Everyone: 07:58 PM

What Jim said

From JimV to Everyone: 08:02 PM

John, that is my experience as the TD at MCS also. I just can't imagine all those extension cords running across the floor; and trusting members to put them away.

The electrical work, which is most expensive, can not be done by volunteers

From John Eich to Everyone: 08:04 PM

As James said, nothing's a plan yet. But just brainstorming, an alternate to running all the electric at once (for \$35k estimate from John L), we could also run just a few circuits that would service a line of studios. Less cost up front, with more to be phased in over time.

From Sam to Everyone: 08:04 PM

Ha! "Phased" in... good one, John

From John Eich to Everyone: 08:05 PM

I *wish* I was that good... ;)

From Sam to Everyone: 08:07 PM

What about forming an Annex Committee to deal with all of these topics?

From John Eich to Everyone: 08:08 PM

good idea!

From martha downs to Everyone: 08:09 PM

I like that as well, Sam

From John Eich to Everyone: 08:18 PM

The update could be copied/pasted into an email to the member list

From JimV to Everyone: 08:20 PM

Perhaps a one time email telling members where to look for the info

From JimV to Everyone: 08:31 PM

sorry if I missed it, but why aren't we using WildApricot's pay system?

From Timm Murray to Everyone: 08:33 PM

eventually, we would if we kept going with them. We've been avoiding it because of higher fees.

From JimV to Everyone: 08:45 PM

Just curious, is MemberPress like WordPress? Where is it hosted? Can we count on having someone who can maintain it in 2-3 years?

From John Eich to Everyone: 08:45 PM

It's a plug-in/etc that sits on top of a WordPress site

From Timm Murray to Everyone: 08:46 PM

and we host it on our Linode alongside our web site

From JimV to Everyone: 08:46 PM

TY!

CAAn we occupy it before the doors are in?

From Timm Murray to Everyone: 08:51 PM

can't say for sure, but chances are we can as soon as the floors are refinished

From martha downs to Everyone: 08:52 PM

I would think we'd need a certificate of occupancy before we can move in, so the question becomes how one loOoks at James's remark just now, that we are adding space to our lease. If the building department agrees

From John Eich to Everyone: 08:53 PM

What Martha said.

From JimV to Everyone: 08:55 PM

Are those studios going to be clean or dirty studios?

From John Eich to Everyone: 08:56 PM

James is a God

From Sam to Everyone: 08:56 PM

Woodshop is the cleanest

From Puja B to Everyone: 08:58 PM

John, very helpful. As usual :P

From John Eich to Everyone: 08:58 PM

:-p

From JimV to Everyone: 09:07 PM

Is there currently power for the woodshop in the annex ?

From John Eich to Everyone: 09:08 PM

No

From Barret Elward to Everyone: 09:08 PM

I've got to run. thanks everyone!

From John Eich to Everyone: 09:08 PM

There are panels, ready for new circuits. There's also 1-2 circuits run along one wall, with 110v outlets

From John Eich to Everyone: 09:16 PM

Way to go, Mark.

From JimV to Everyone: 09:18 PM

There's dad jokes... and then there are just plain bad jokes...

From Puja B to Everyone: 09:19 PM

Bahaha #johnjokes

From John Eich to Everyone: 09:19 PM

Third category, better than the other two!

From martha downs to Everyone: 09:25 PM

Thanks all!