

Board Meeting Agenda (and Notes)

February 20, 2020

Meeting called to order at:	1900
Board members present:	Sylvia, Cassie, Sean, John,
Others present:	Luke B, Cassie F, Garry M, Scott D, Roger S, Randy N, Mark P, Doug R, Ron F, Michael , Dwight J, Brian K, Jason, Tom Su, David G, Bob M, Doc M, Jay L, Dan M, Adam J, Matt M-C

Treasurer's Report

Member level composition

Current paying members: 334 Member Input and Discussion (10 minutes)

- Gary - tax exempt number - do we have a card that has the number on it.
 - Digital copy of the form can be transmitted from Board Pres. - will need to print off a copy of it for most places.
 - If the charge is for small amounts, just pay it
 - If there is an onerous process to obtain tax exempt status with a company, we will probably not pursue that status with the company.
 - Tax exempt is not for personal use, only for Bodgery use
- Matt - Asking for paid/rentable vertical storage space.
 - Roll up door near woodshop a potential location for this (premium for location).
 - Annex could be used for free storage (free since it is not close to woodshop)
- Mark - Bodgery wiki or other location for internal documents that do not need to be shared outside the Bodgery.
- Dan M - Moving aisle shelving to maximize space usage
 - We need a cost proposal for this
 - Consider member desire/concerns about this if their shelf is on a moveable unit

Priority Business

Tool Area representation at board meetings?

- Last month we had great representation from tool areas at the (first hour of the) board meeting. Should we make that a standing request (to get a rep from every area)?
- This could also serve as the official "Area Captains Mtg" ... yes/no?
 - Area Captain meeting will be replaced with Tool Area representation at Board meetings

- Voted on and **passed by Board**

Community Meeting to Plan Uses for Expansion

- When, where, who, how
- Ron - Should we have a space planner to gather data and help guide us through the process of setting up annex
 - Cost?
 - John has friends who are architects
 - Tom knows a few people in space planning
 - Can we get a deal?
 - If we engage their services, they should be present at the Community Meeting for expansion,
 - Brian - we could perform a good part of that ourselves
 - Rubrics sent out to each area
 - Be prepared with information to decrease their billable time. Decrease lengthy conversations

Committees

- Any reports from Committees?
 - Storage - no comments currently as there has been no conversation on the Slack channel
 - What are next steps to get this rolling
 - Create outline on Slack to identify next step

Rabin LOI progress for Suite B/Annex

- John made an offer via email:
 - \$5.50/sqft, terms congruent with our current lease (rent goes up 3% annually)
 - Rabin adds 8' double doors in back, 7' single door (ideally with glass pane) in front, and grinds front half of the floor. Patches floor spots where needed, and wall holes in west wall. Removes current "lift station" hardware, and ensures all existing overhead lights work.
 - \$15k allocated to us for improvements (likely electrical).
- Likely to be at least 2 months after a signed lease before we can move in. (Plans drafted, permitted by City, contracted work, inspections, etc). Rent would start once we have occupancy.
- Doug - any thought of a partition wall?
 - Not discussed but possible
- Matt - What about keeping it as only storage and not building it out with electricity
 - In order to obtain that space, we will need to increase revenue, i.e. studios, and we just need to figure out where we put those.

Build-out Update/Shop Improvements

1. Final permit is waiting on a building inspection of the finalized kitchen, after the sink is installed.
2. Let's brainstorm tasks for the kan-ban board

3. Shop Improvements list:

- a. "Welcome" area
- b. Mail delivery
 - i. We have a coded key-box, needs to be mounted outside for FedEx/UPS, and we need to buy an official USPS key box, and mount it outside.
 - ii. Mark P working on this

Fundraising and Outreach Proposals

- **Madison Community Foundation**
 - Jay L is the contact, they're touring our space Friday afternoon (1330).
 - Timing coincides with expansion
- **WEDC grant**
 - Ron F is the contact, and he's arranging a tour of our space in the near future.
 - Up to \$100k, 50% in cash matching, rest in kind or volunteer
 - We need to determine how much we want to apply for, what it will be used for, how we will raise money
 - Timing would coincide with expansion
- **Infosys Grant progress?**
 - Timm working on this, need a video made for this
 - Ron - Do we have members good with video? WEDC grant - optional piece of info for application
 - What kind do we need - TBD - Matt knows people with equipment, need to coordinate.

Missing items from a studio

- Kathryn says that there was a color printer that was hers, which in the move wound up somewhere else than her studio area. Can we find it?
- John is investigating, no luck so far .

Scissor Lift

- Bumped from last month. Decision tonight?

- Cost ~\$3,000 for good used
- If we buy an affordable used one, Doug R believes we will be performing maintenance regularly, may be less of a cost and headaches to just rent one.
- Roger recommended getting a “Man Lift” instead; half the length, so easier to maneuver and store.

Quieting the Woodshop

- Does the new planer resolve the issue?
 - Yes, much quieter
- Add acoustic panels to dampen noise?
- [Timm] Rough measurements of dBA with big dust collector running
 - 55-60 in classroom
 - 90-95 standing next to big dust collector
 - 65-45 in main shop space, higher numbers closer to woodshop door. Heater above welding is also louder than woodshop near that area.
 - 45 in cleanroom. Near big table, refrigerated vending machine is louder than woodshop.
 - dBC is arguably a better thing to measure for our purposes (rather than dBA), but meters are more expensive (\$45 instead of <\$20)
 - All numbers above are rough, uncontrolled. Plan to do more controlled numbers, but will have to shut down the woodshop and have the rest of the shop quiet otherwise.
- Dust collectors are the loudest items in the Woodshop
 - Isolate collectors
 - Isolate room on two sides
 - Utilize scheduling to minimize noise
 - Be nice and respect request for quiet times while respecting each other's time on tools
 - We will have to create time and environment for educational opportunities.
 - Ducting for moving dust collection out back
 - Cheaper options
 - Fill holes in walls, etc - valuable for stopping dust escape too - PRIORITY
 - Hanging blankets, sound damping
 - Sounds dampening ceiling tiles for classroom?
 - Batting - Tom S will provide John E with a link for this.
- There are consultants for this
 - Cost?
 - Industrial space planner could also be useful for this
- Muffler that can be purchased for the (dust collector) fan that creates the bulk of the noise for \$100 roughly
- Need to perform before and after sound testing.

Other Business

Whiteboard Video

- JE has the script for the intro/explainer, and TruScribe is working on the drawings and narration.
- Ken experimenting with Squigl piece - DIY whiteboard videos translated from powerpoint

Training/Volunteers - Bodger dollars?

- Set a list of activities that people can earn these for. Once they earn enough, they receive a reward
 - Discount on membership, vending tokens, etc.
- Good idea? Too much work?
 - Hard to do and monitor
 - Not much interest

T-Shirts

- Make your T-Shirt Day for fancier designs
 - Screen printing
 - Vinyl
 - Embroidery
- Make shirts for members to hand out
- Dan - has experience in this field, what was the cost?
 - About \$5/shirt range
- Small charge for shirt for members (cost) \$5/shirt or do a thing about the shop, volunteer at fair
 - Have extras to sell on open shop nights for more
- Needs more discussion - tabled till next meeting

Board votes that happened on Slack

1. Jan --: approved

Weatherproofing

- Need people to work on a plan - spend a couple hundred dollars. Windows and gaps are problems
- Interest? Tabled

Mural

- Are we ready to ask for bids? (electrical and plumbing expenses now set)
 - We don't have to accept them, but would be helpful to get an idea of costs.
 - Tabled

Replace light fixtures?

- Re: efficiency gains of switching to LED fixtures.
- On the shop side, we have 19 fixtures with 6 T8 fluorescents each, for 114 bulbs total. Each of those are 32W. They can be replaced by 18W LEDs. At a savings of 14W per bulb, we'd save 1,596Wh every

hour they're on. Let's say they're on for an average of 3 hours a day, which makes 144KWh over a 30 day month.

- MG&E bill says we're charged about \$0.12/KWh, which means we'd save \$17/month. We would need 5 packs of the bulbs below to replace everything in the shop side, at a cost of \$1200. It would take **70 months** to make the investment back in savings. Could possibly find greater savings in bulk
- There's also effort involved in wiring them up (remove ballast, and connect up only one of the two ends), and we'd probably want a scissor lift
- *Tabled at January meeting*
- Concentrated lights in specific areas of the shop and decrease the number of overhead lights on at a time

Meeting adjourned at 2053