

Board Meeting Agenda (and Notes)

March 19, 2020

Meeting called to order at:	1900
Board members present:	John, Sean, Cassie, Timm, Sylvia, Sarah
Others present:	Corinne, Pete, James Pittman, Johnny, Steve, Aaron, Mark, Ian, Martha, James Phillips, Kevin, Casey, Zach S, Randy, Janine, Peggy, 3 anonymous members

Member Input and Discussion (10 minutes)

- Ian J - Community project/workspace proposal. See post in Slack General - a vacuum system for veneering.
 - Could be a mixed-use assembly table. Has additional applications it could be used for/Expandable possibilities.
 - He is interested in teaching courses on its use.
 - He would fund it and be responsible for maintenance. Tools would be on loan.
 - Acknowledges that room is at a premium currently, this is possibly a post-Annex item. He's flexible on timing
 - John suggests he negotiate with Wood AC's as a next step. Woodshop decision since it impacts their space.
 - Sarah - timing is the current issue

Priority Business



Coronavirus Update

- Shop closed to all public events
- Members retain access but are asked to not visit unless their income depends on the tools/space, or they have an urgent need. 1 guest max.
- In the shop, please follow these guidelines: stay 6' from others, no physical contact, wash hands frequently and definitely after done working, wipe down surfaces you've used after your project is done.
- If you have been exposed, or feel sick, DO NOT VISIT, and let the board know.

- If Madison gets a “Shelter in Place” order, we will close to members, and turn off all keyfobs.
- How should we “decontaminate” the shop? (Coronavirus stays on surfaces for up to a week.)
 - Wipe down surfaces, fog? How often?
 - Sarah - Bleach wipe down
 - Peter - Before lockdown, will we have a chance to retrieve items?
 - Yes, we’ll try to give 24 hrs notice.
 - Watch for news/announcements
 - If lockdown occurs - clean sweep of shop with decontamination of all surfaces
- Plants may need to go home for time being

Rabin LOI progress for Suite B/Annex

- Rabin has quotes from a few contractors, so we’re finally ready for negotiations.
 - Site prep: \$1,500
 - Demolition: \$4,000
 - Doors: \$8,600 (8' double doors in back, normal people door w/ glass pane in front)
 - Floor grinding/sealing: \$10,266 (just the front half)
 - **Total: \$24,366**
 - The rest is Rabin’s responsibility as owner, vs upgrades we’re asking for. We’re also asking \$15,000 in TI, plus keeping the rent/CAM at our same rate.
 - Rabin doesn’t want to spend more than \$50k on getting it ready. They’ll also have some HVAC, electric, and plumbing costs, plus we want them to grind/fill the back half where there are ridges and small holes, remove that extra “lift station” in the back, etc. That’s more than \$10k, but that’s where JE is trying to negotiate it with them.
- Likely to be at least 2 months after a signed lease before we can move in. (Plans drafted, permitted by City, contracted work, inspections, etc). Rent would start once we have occupancy.

Community Meeting to Plan Uses for Expansion

- Space planner was suggested by Tom S.
- How could this occur during the pandemic? Online?
 - Online is good
 - Sean - would prefer being in the space as a group. Table this till we can get together?
 - James Phillips - Survey sent out about how people used the space
 - To determine how to best utilize that space
 - John E will try to get a summary of the responses out soon
 - Mark - better to start planning sooner, d/t amount of time it takes.
 - Sylvia - Any mock-ups done? - yes, Doug R has modeled it in SketchUp

Committees

- Any reports from Committees?
 - Storage - no
 - Fundraising - no

Other Business

Whiteboard Video

- It's almost done! Needs final review. Pandemic created delays, but can finish soon.
- Note, we're getting this for free, after winning an award for it.

T-Shirts

- A member has sent in some great designs! Thank you Sarah B!
 - We can print some to give out, or sell cheap, or sell for ALL THE CASH
 - Dan - has experience in this field, cost was about \$5/shirt
- Also, hold a "Make your T-Shirt Day" for it, and other designs
 - Screen printing, Vinyl cutting, Embroidery
- Sean proposes a budget of \$1,000 for Bodgery expenditures
- Motion to purchase shirts approved.
- Start small - do not order one for everyone right away.
 - Order just the shirts that people request
- Needs more discussion in board chat to finalize the details

Meeting adjourned at 2002

Zoom chat documented below:

From John Eich 06:53 PM

Board agenda here: <https://bit.ly/2WsGnWc>

From Sean 06:58 PM

Hello

From Cassie B 07:01 PM

If you come online, please let me know. I'm not seeing everyone as they come on. For documentation reasons

I see it, diminishes chat window, but I can watch it

From Aaron 07:03 PM

You may have to repost the link to the agenda because I don't thos that join after you posted it see it. At least I don't see it anyway.

From Casey 07:05 PM

Ah. Got it. Will wait to get the link again.

From Cassie B 07:06 PM

Who is logged on as a smiley face?

From Aaron 07:06 PM

It's no big deal, but I don't see the link. Maybe I am misunderstanding something.

From James Philipps 07:06 PM

https://docs.google.com/document/d/1z_dl_3Jd9NDJuCFA5SxGtL31qc87XpmYpE45Tlrybbw/edit?usp=sharing

From Casey 07:06 PM

Thanks James.

From Aaron 07:07 PM

sweet. Thanks.

From Steve Howe 07:20 PM

It sounds like a post annex idea to me

From James Pittman 07:21 PM

Skateboards!

From zach_simmons 07:21 PM

used for epoxy+fiberglass fabric+wood layers, composites

From marthadowns 07:22 PM

I was just thinking about the bag...the current bag is probably a max. 4x8, right, as in a sheet ply? But multiple bags can be had?

From Aaron 07:28 PM

My understanding is that vinegar is not effective. Should be double-checked though,

From marthadowns 07:29 PM

Shelter in place...depends on what the terms are , might not get 24 hours

From zach_simmons 07:29 PM

maybe like a leave-no trace norm, people wipe down when they're done?

From :) 07:33 PM

I've not seen any lockdown orders requiring businesses to lock their doors. The CA order said businesses could continue operating

From Corinne 07:33 PM

do we have any auto water plans in place for the plants?

From Cassie B 07:33 PM

Who is smiley face?

From James Philipps 07:35 PM

What about sanitizer buckets like a restaurant? may need covers. Concentrated sanitizer for that may be more commercially available

From Sean 07:38 PM

This is what we use to kill experimental viruses in BSL2 facilities:

<https://smile.amazon.com/DuPont-Virkon-S-50-Tablet-Disinfectant-Pets/dp/B0088OKF1E/>

you need protection

From it though. It's nasty.

From zach_simmons 07:42 PM

tax deduction?

From Mark P 07:43 PM

Planning takes time. Better to start annex space planning sooner rather than later.

From marthadowns 07:43 PM

Do we have access to the space before we've signed a lease?

From Ian Jentz 07:44 PM

If curious about tax deduction paper work that could be written for people who donate service/equipment, it would be good to talk to leadership at the Hoofers Sailing Club. They have been taking donations, in the form of boats, for many years and have a system for generation tax paperwork.

From Janine's Pink iPad Pro 07:45 PM

JANINE WILL BE IN TO WATER THE PLANTS!!

From zach_simmons 07:49 PM

cool event idea:)

2nd

From Janine's Pink iPad Pro 07:49 PM

Sounds like fun when we are back in the space. Janine and John

From Aaron 07:49 PM

Do it!

From James Philipps 07:50 PM

I am not sure spending the money on T shirts, to give away, with the financial pitfalls of COVID and ANNEX is the best idea currently

Would think selling them would be the best idea, and allocate funds to ANNEX

From Steve Howe 07:51 PM

I would be a willing to pay for the shirt

From marthadowns 07:51 PM

I'm also willing to pay for a shirt

From Randy Nelson 07:51 PM

have members pay for shirt

From Sole Survivor 07:51 PM

Me as well.

From Peter Liethen 07:51 PM

I'll pay for one

From Aaron 07:52 PM

I am willing to pay but I also agree that under \$10 I can see it being a comp as well.

Pay what you can?

From Ian Jentz 07:52 PM

As a more general member, I would definitely buy a shirt in the \$5-15 range.

From zach_simmons 07:52 PM

that's why I like the print your shirt

From Janine's Pink iPad Pro 07:52 PM

I would like a purple Vneck please and would most likely bring my own.

From James Philipps 07:53 PM

Could also see a free shirt as a perk of move into annex day, as a thank you like we did with food

From the old shop to Meyer

From marthadowns 07:53 PM

I think sources have a range of prices....50/50 blend cost less, but I (for example) am allergic to most synthetics. So, might be a little early to be certain what the decision is....tshirts, ink, screens....

From James Philipps 07:54 PM

Cleaning the shop pending a shutdown, help out at event, host a class (funds to bodgery) given to board and area captains

From marthadowns 07:54 PM

So might thought is a at cost rate for members, perhaps a "reward" for specific events, and then somewhat more as a fundraiser

From Janine's Pink iPad Pro 07:55 PM

love the "perk" idea ... also want the DIY OPTION [THIS IS John W]

From James Philipps 07:56 PM

Grand Opening to Screen Printing day

From Ian Jentz 07:56 PM

Print your-own shirt event could be a free print, extras afterwards for sale. Also at print-a-shirt day, you can bring any shirt or material you want and can print it. So people could have purple v-necks, hoodies, whatever they desire.

From James Philipps 07:57 PM

Yay for hats!

From zach_simmons 07:57 PM

2nd on print your own

From Janine's Pink iPad Pro 07:57 PM

\$10 max if "free"

From Cassie B 07:58 PM

Thank you for pronouncing it right

From James Philipps 07:58 PM

I'd be open to some different colors, one for board member, one for class taught, one for move day, etc
one for just general member

From Steve Howe 07:59 PM

aye

From James Pittman 07:59 PM

Just pointing out that $340 * \$5 > \1000

From Aaron 07:59 PM

aye

From James Philipps 07:59 PM

I was thinking that myself James

That's around \$1500

From Sean 08:00 PM

Yes, but I set a cap based on rules

(asked for a cap)

From Janine's Pink iPad Pro 08:00 PM

50% taking shirts would be huge!

From Sole Survivor 08:00 PM

GREAT WORK EVERYONE!

From James Pittman 08:01 PM

Some of us won't fit in a small...

From Janine's Pink iPad Pro 08:01 PM

$100 * 5 = \$500$

Yes as "by orders"

From Steve Howe 08:01 PM

God job putting this meeting together

From Mark P 08:02 PM

If people are willing to pay/donate costs, then >100 can be ordered.